

AUSTRALIAN CARTOONISTS' ASSOCIATION
Board Meeting
Telephone Linkup, 7.30pm (ESDST Time)
Tuesday, 7th October 2008

MINUTES

Opened 7.40pm

1. **Present**

Peter Broelman, Kerry-Anne Brown, Grant Brown, Mick Horne, Jason Chatfield, James Foley.

2. **Apologies and Leave of Absence**

Rolf Heimann, Paul Zanetti and Steve Panozzo.

3. **Confirm Minutes from Previous Meeting**

MOTION: That the Minutes of Meeting held in August 2008 be accepted as a true representation of that Meeting.

Moved: Jason Chatfield

Seconded: Mick Horne

CARRIED. 8/16

4. **Declarations of Interest and Conflict of Interest**

Nil recorded.

5. **Questions on Notice/Without Notice**

Nil recorded.

6. **Matters Arising from Previous Minutes**

6.1 NSW State Library

In the absence of Steve, Peter was able to report that Steve had contacted the State Library as previously Minuted, and as yet a response had not been received.

The following action is outstanding.

ACTION: *Steve to contact and investigate Art House Hotel to stage a show and bring dates to Board for consideration at its next Meeting.*

6.2 ACA website

Minor changes to be made aesthetically to the web site.

6.3 New Matilda

Peter sent an email to all members to support the Cartoon Competition. New Matilda is happy with the response. Competition is about to close.

ACTION: *Peter to provide further update at next meeting.*

- 6.4 Stanleys Sponsorship
Corel have not responded to sponsorship opportunity. In light of this and the dropping of General Illustration, Viscopy will sponsor Humorous Illustration.
- 6.5 Bill Mitchell Award
ACTION: *Peter to speak with Lindsay Foyle to ascertain any further developments.*
- 6.6 Scholastic
ACTION: *Peter to contact Scholastic seeking donations for conference bags.*
- 6.8 Benevolent Fund
ACTION: *Jason to approach Helen Kemsley giving her the opportunity to develop and manage the Benevolent Fund.*
- 6.9 Inkspot
The next issue of Inkspot is at the printers.
ACTION: *Mick to post Inkspot in conjunction with the brochure, registration form, accommodation form and Notice of AGM*
7. **Correspondence**
7.1 Standard membership enquiries and people seeking historical information.
8. **Reports**
8.1 President's Report
Peter Broelman reported that the editing and compilation of the 2008 Year Book has been completed and is at the printers in Adelaide.
ACTION: *Peter Broelman to post the Year Book and numbered ballot form to all full and life members. Expected mailout will take place on or around October 22 giving members until November 7 to lodge their ballots with KPMG.*
Next issue of Inkspot is currently being compiled by Mark McHugh and Jason Chatfield. Peter thanked Mark for his involvement with Inkspot. Peter also took the opportunity to thank Jules Faber for all of his behind the scenes work he is putting into the Coffs Harbour Stanleys.
- 8.2 Treasurer's Report – Operating Account, Term Deposit (when applicable) and State Petty Cash (when applicable)
MOTION: **That the Treasurer's Report as annexed to these Minutes be Received and Accepted.**
Moved: **Mick Horne**
Seconded **James Foley**
CARRIED. **08/017**

MOTION: That the Term Deposit due for maturity on 16th October 2008 be reinvested for a further three months at 7.45%.

Moved: Jason Chatfield

Seconded Mick Horne

CARRIED. 08/018

8.3 Membership Secretary's Report

Online applications continue to be received and processed. Still awaiting payment on many of them.

8.4 VP Western Australia

The mooted exhibition with the city of Wanneroo early next year is not going ahead- the City could support with some funding for the hire of the exhibition space, but had inadequate facilities. We would have needed to hire display boards and this would have blown the budget completely.

A gallery in a part of Perth called Ellenbrook has approached us with the idea of a Comic and Cartoon Exhibition. They'd like to hold it from Feb 22- March 22 next year. Apparently a local resident has a large comic collection and wants to exhibit some pieces; WA member Mick Devine has also started some work for the Ellenbrook Cultural Foundation and helped get the gallery on to us. It would be a good opportunity for members to exhibit some of their latest work; Phil Faigen could put up some of his historical collection; and community groups/school groups could get involved. I'll be checking with the membership for interest and support in this idea.

The Michael Collins Caricature Awards Night will be held Friday 17th October. Preparations are being finalised.

Hoping to have a Christmas bbq with members on Sun Dec 7.

8.5 VP Victoria

No report in the absence of VP Victoria. Meeting clashed with State Chapter Meeting.

8.6 VP South Australia/NT

Peter Broelman reported that local cartoonists took part in the South Australian Living Arts Festival by displaying cartoons in local shops in Aldgate in the Adelaide Hills for two weeks. After noticing a considerable lack of enthusiasm from traders compared to the inaugural event in 2007 it is very unlikely that it will be repeated in 2009.

8.7 VP New South Wales/ACT

No report in the absence of the VP NSW/ACT.

8.8 VP Queensland

No report in the absence of the VP QLD.

8.9 Stanley Awards Sub Committee

8.9.1 *Coffs Harbour 2008*

Meeting has been held and a copy of those Minutes are annexed to these Minutes.

8.9.2 *Gold Coast 2009*

Final deposit has been made. Total deposit is approximately \$17,000.

8.10 Promotional Committee

Peter Broelman reported that there has been no activity from the Promotional Committee other than assistance in mailing out the 2008 Year Book to editors and publishers. Peter also reminded the Board that the Promotion Committee budget is available for any other promotional needs.

ACTION: *Peter Broelman to query Dave Allen regarding promotion activities.*

9. **General Business**

9.1 Fraudulent Online Membership Applications

Kerry-Anne raised concern with the possibility of fraudulent online membership applications being made and questioned how we could counteract this. It was suggested that the application form clearly indicate that all memberships are subject to a non refundable \$20 fee that will be deducted from the membership fee. This payment must be received within 14 days of the application otherwise it would be considered null and void.

ACTION: *Peter to determine suitable wording and update Online Membership Application Form accordingly.*

10. **Next Meeting – to be advised.**

11. **Meeting Close**

With there being no further business, the meeting was declared closed at 8.40pm.

Peter Broelman
PRESIDENT

AUSTRALIAN CARTOONISTS' ASSOCIATION
Board Meeting
Telephone Linkup, 7.30pm (ESDST Time)
Tuesday, 7th October 2008

Operating Account as at 7th September 2008 is \$9,317.22.

Term Deposit is due for maturity on 16th October.

Memberships have steadily been received.

Invitations were released at the end of July.

Audit documents have been submitted to the Accountant and it is hopeful that the Report will be available for Board consideration by end of October, ahead of the AGM.

RECONCILIATION REPORT
AUGUST 2008

ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account:	1-0100	Operating Account		
Date of Bank Statement:	30/08/2008			
Reconciled Cheques				
SC300808	1/08/2008	Account Service Fee		\$2.20
SC300808	1/08/2008	Merchant Fee		\$12.00
88171846	20/08/2008	Stephen Keast Reimbursement Supanova		\$400.00
88171968	20/08/2008	Brad Wightman Reimbursement Supanova		\$440.00
88175299	20/08/2008	My Conference		\$71.44
88175468	20/08/2008	Snap Printing		\$94.00
88175711	20/08/2008	Telstra		\$31.04
		Total:	\$0.00	\$1,050.68
Reconciled Deposits				
CR000602	13/06/2008	Payment; James Baker Membership Fees 2008/09	\$55.00	
IE300808	1/08/2008	Credit Interest	\$7.24	
CR000614	4/08/2008	DD Payment Tony Lopes Membership 08/09	\$137.50	
CR000526	8/08/2008	CHQ Payment; John Farmer Membership Fee 08/09	\$137.50	
CR000527	8/08/2008	CHQ Payment; Evelyn Faye Alperstein Membership Fee 08/09	\$66.00	
CR000528	8/08/2008	CHQ Payment; Judy Nadin Membership Fee 08/09	\$137.50	
CR000615	11/08/2008	DD Payment; Craig Hilton Membership 08/09	\$137.50	
CR000629	11/08/2008	Payment; UNKNOWN	\$50.00	
CR000616	15/08/2008	DD Payment; Reg Lynch Membership 08/09	\$137.50	
CR000617	15/08/2008	DD Payment; John Tiedemann Membership 08/09	\$137.50	

	CR000625	19/08/2008	CHQ Payment; Phillip Judd Membership 08/09	\$137.50	
	CR000626	19/08/2008	CHQ Payment; Ian Thomas Membership 08/09	\$137.50	
	CR000627	19/08/2008	CHQ Payment; Bob Seal Membership 08/09	\$137.50	
	CR000628	19/08/2008	CHQ Payment; Philip Somerville Membership 08/09	\$137.50	
	CR000618	25/08/2008	DD Payment; Stephen Price Membership 08/09	\$529.10	
	CR000619	26/08/2008	DD Payment; Dave Allen Membership 08/09	\$55.00	
	CR000620	26/08/2008	DD Payment; Anthony Pascoe Membership 08/09	\$137.50	
	CR000621	27/08/2008	DD Payment; Levent Efe Membership 08/09	\$137.50	
	CR000622	27/08/2008	DD Payment; Watson, Luke Membership 08/09	\$137.50	
	CR000623	27/08/2008	DD Payment; Michael Smetham Membership 08/09	\$247.50	
	CR000624	29/08/2008	DD Payment; Jules Faber Membership 08/09	\$130.00	
			Total:	\$2,927.34	\$0.00
Outstanding Cheques					
	1408	14/12/2007	Warilla Bowls & Rec Club		\$90.00
	1409	14/12/2007	Crows Nest Picture Framing		\$400.00
			Total:	\$0.00	\$490.00
Reconciliation					
				MYOB Balance on 30/08/2008:	\$14,262.07
				Add: Outstanding Cheques:	\$490.00
				Subtotal:	\$14,752.07
				Deduct: Outstanding Deposits:	\$0.00
				Expected Balance on Statement:	\$14,752.07

RECONCILIATION REPORT SEPTEMBER 2008

ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account:	1-0100	Operating Account		
Date of Bank Statement:	30/09/2008			
Reconciled Cheques				
SC300908	1/09/2008	Merchant Fee		\$12.00
86672885	3/09/2008	WebDynamic		\$149.00
86672975	3/09/2008	Worldwide Printing		\$1,875.00
001413	8/09/2008	Ronin Martial Arts Supplies		\$2,060.00
88455571	19/09/2008	Crown Plaza Stanleys 2009 Deposit		\$5,000.00
89617009	22/09/2008	Crown Plaza Stanleys 2009 Final Deposit		\$2,521.25
83702510	29/09/2008	Australia Post		\$799.65
83702597	29/09/2008	Telstra		\$34.31
		Total:	\$0.00	\$12,451.21
Reconciled Deposits				
CR000638	1/09/2008	DD Payment; Chris Morgan Membership 08/09	\$137.50	
CR000639	1/09/2008	DD Payment; Nik Scott Membership 08/09	\$137.50	
IE300908	1/09/2008	Credit Interest	\$6.83	
CR000637	2/09/2008	DD Payment; Mark Guthrie Membership 08/09	\$137.50	
CR000635	4/09/2008	DD Payment; Jon Kudelka Membership 08/09	\$137.50	
CR000636	4/09/2008	DD Payment Stephen Gunnell Membership 08/09	\$137.50	
CR000634	8/09/2008	DD Payment; Alan Moir Membership 08/09	\$137.50	
CR000640	8/09/2008	CHQ Payment; John Allison Membership 08/09	\$137.50	
CR000641	8/09/2008	CHQ Payment; Peter Pollany Membership 08/09	\$65.00	
CR000632	10/09/2008	DD Payment; Scott Rigney Membership 08/09	\$137.50	
CR000633	10/09/2008	DD Payment; Alexandra Hallat Membership 08/09	\$125.00	
CR000642	11/09/2008	CHQ Payment; Peter Lewis Membership 08/09	\$137.50	
CR000643	11/09/2008	CHQ Payment; Gerald Carr Membership 08/09	\$55.00	
CR000644	11/09/2008	CHQ Payment; Harry Bruce Membership 08/09	\$137.50	
CR000645	11/09/2008	CHQ Payment; Dean Alston Membership 08/09	\$137.50	
CR000603	15/09/2008	Mastercard Payment; David Fletcher Membership 08/09	\$125.00	
CR000604	15/09/2008	VISA Payment; Ian Sharpe Membership 08/09	\$137.50	
CR000605	15/09/2008	MASTERCARD Payment; Robyn Gillette Membership 07/08 and 08/09	\$132.00	
CR000606	15/09/2008	Visa supanova purchase	\$50.00	

	CR000607	15/09/2008	Supanova purchase	\$15.00	
	CR000608	15/09/2008	VISA Payment; Malcolm Briggs Merchandise and Membership 08/09	\$366.00	
	CR000609	15/09/2008	VISA Payment; Akshat Marwah Membership 08/09	\$66.00	
	CR000610	15/09/2008	Payment; James (Barbara) Canty FINAL PAYMENT Stanleys 2007	\$174.00	
	CR000631	18/09/2008	DD Payment; UNKNOWN Membership 08/09	\$137.50	
	CR000630	19/09/2008	DD Payment; David Stuart Membership 08/09	\$60.00	
	CR000646	30/09/2008	DD Payment; The Australian Newspaper Sponsorship Stanleys 2008	\$3,850.00	
	CR000647	30/09/2008	DD Payment; Phil Faigen Temp Loan Members Only	\$222.64	
			Total:	\$7,099.97	\$0.00
Outstanding Cheques					
	1408	14/12/2007	Warilla Bowls & Rec Club		\$90.00
	1409	14/12/2007	Crows Nest Picture Framing		\$400.00
			Total:	\$0.00	\$490.00
Outstanding Deposits					
	CR000611	30/09/2008	CHQ Payment; Greg Smith Membership 08/09	\$137.50	
	CR000612	30/09/2008	CHQ Payment; Patrick Milligan Membership 08/09	\$55.00	
	CR000613	30/09/2008	CHQ Payment; Dave Emerson Membership 08/09	\$66.00	
			Total:	\$258.50	\$0.00
Reconciliation					
				MYOB Balance on 30/09/2008:	\$9,169.33
				Add: Outstanding Cheques:	\$490.00
				Subtotal:	\$9,659.33
				Deduct: Outstanding Deposits:	\$258.50
				Expected Balance on Statement:	\$9,400.83