



AUSTRALIAN CARTOONISTS' ASSOCIATION
Board Meeting
Telephone Conference Linkup – 6.30pm (Sydney Time)
Thursday, 8th March 2007

MINUTES

1. Present

Peter Broelman (Chair), Paul Batey, Kerry-Anne Brown (Minutes), Grant Brown, Mick Horne, Rolf Heimann, Jason Chatfield, Dave Allan.

2. Apologies

Apologies were received from Sean Leahy.

MOTION: That the Apologies be Received and Noted.

Moved: Paul Batey
Seconded: Rolf Heimann
CARRIED.

3. Confirm Minutes from Previous Meeting

MOTION: That the Minutes from the Previous Meeting dated November 2006 be accepted as a true representation of that meeting.

Moved: Paul Batey
Seconded: Rolf Heimann
CARRIED.

4. Matters Arising from Previous Minutes

4.1 Bank Signatories

Grant Brown advised that the changeover bank signatories have been activated. He also advised that the Association now has Internet Banking access with Peter Broelman and himself as signatories.

4.2 Solomon Islands Sponsorship

A change of editor has delayed development of the ACA sponsoring an editorial cartoonist for the Solomon Star. Past editor Ofani Eremae has contacted new editor Robert Iroga who expressed interest to ACA contact Jon Kudelka (on 26 Feb, 2007). Jon Kudelka is to continue liaison with the Solomon Star to ascertain whether the sponsorship is workable.

Action: Peter Broelman to direct Jon Kudelka to make another approach and report Next Meeting.

4.3 Yearbook Publication

Still awaiting a Quotation from Printer.

ACTION: Jason to report Next Meeting.

4.4 PANPA

Gary Clarke's Report was tabled.

MOTION: That the ACA cease membership with PANPA.

Moved: Paul Batey
Seconded: Rolf Heimann
CARRIED.

4.5 FECO

MOTION: **That the ACA retain membership with FECO.**
 Moved: Dave Allan
 Seconded: Jason Chatfield
 CARRIED.

4.6 ACA Promotion – Newspaper in Education

Peter Broelman reported that it was unlikely that the ACA could make inroads through the Newspaper in Education (NIE) Programs as they are focused more on the role of papers rather than content. Each newspaper runs its own NIE program.

4.7 Cartoon Festival

Peter Broelman advised that Christophe has been informed of the Boards verdict on his suggestion for a Cartoon Festival.

5. Correspondence

5.1 Incoming

<i>Date</i>	<i>From/Subject/Action</i>
21/11/06	Colin Wicking Seeking approval to represent ACA in Indonesia (Action – Peter Broelman for response)
25/11/06	Keith Bunn Seeking Warren Brown’s address (Action – Forwarded to Warren Brown)
27/11/06	Margaret Allan Thank you for book donation to Children’s Hospital (Action – Peter Broelman for response)
05/12/06	Alan Sarkissian Re PANPA Membership (Action – Peter Broelman for response)
05/12/06	Johan van Wyk Questioning if Inkspot will continue being printed (Action – Secretary advised both pdf and printed versions will continue)
14/12/06	Ken Willis Re: Eric Jolliffee (Action – ACA Historian for response)
21/12/06	Australian Customs Service Seeking a cartoonist (Action – Directed to Website)
27/12/06	Aileen Finnis Re: Frank Jessop (Action – ACA Historian for response)
07/01/07	Greg Evans When will Stanley’s be held in 2007 (Action – Secretary sent dates)
13/01/07	Nell Tassone Seeking Cartoonist (Action – Directed to Website)
22/01/07	Sarah Parsons Membership (Action – Directed to Membership Secretary for response)

01/02/07 Roger Dunkerley
 Wanting to identify a cartoonists signature
 (Action – ACA Historian for response)
 08/02/07 Jo-Ann Sparrow
 Advice re Wil Mitchell Exhibition
 (Action – President FYI/dissemination)

5.2 Outgoing

21/11/06 Colin Wicking
 25/11/06 Keith Bunn
 27/11/06 Margaret Allan
 05/12/06 Alan Sarkissian
 05/12/06 Johan van Wyk
 14/12/06 Ken Willis
 21/12/06 Australian Customs Service
 27/12/06 Aileen Finnis
 07/01/07 Greg Evans
 13/01/07 Nell Tassone
 22/01/07 Sarah Parsons
 01/02/07 Roger Dunkerley
 08/02/07 Jo-Ann Sparrow

MOTION: That the Incoming and Outgoing Correspondence be Received and Noted.

Moved: Jason Chatfield
 Seconded: Dave Allan
 CARRIED.

6. Reports

6.1 President’s Report

ACA Website:

Investigating options to improve ACA website with focus on promotion of members. Dave Allen and Dallas Ransom are assisting in developing a cost effective project. Budget yet to be ascertained.

Thomson Education Direct:

Sold 40 Year Books to Thomson Education Direct @ \$17 per unit. They are also interested in purchasing copies of Inkspot. Currently investigating pricing.

Joanne Brooker:

Three letters have been written on behalf of the ACA supporting Joanne Brooker’s upcoming cartoonist conference trips to Iran and Bolivia. She is seeking funding from elsewhere for which I have written a supportive letter.

6.2 Treasurer’s Report

The Treasurer's Report in full, is annexed to these Minutes.

6.3 Membership Secretary’s Report

New Associate Members approved since the last meeting: Geoff Barthold, David Marsh And Gavin Sinclair (TED Grad.). The occasional enquiry comes in about joining ACA. They're emailed info, and referred to the ACA website, and that's the last you hear of them. Don't seem to get many follow ups. One application for Full membership (Craig van Lawick) has been received, but I need to solicit more info from him.

6.4 VP Western Australia
Nil Report received.

6.5 VP Victoria
Malaysian Cartoonist Lat visiting Melbourne, Sydney and Brisbane. Victorian Meetings going well with a Tasmanian exhibition being planned to accommodate our members there. Rolf is working on an exhibition of Australian Cartoons to go to Bali and will work in conjunction with Indonesian Cartoonists' Association.

6.6 VP South Australia
Our weekly informal Friday coffee meetings continue, with a couple of extra members and non-members joining us. SA members will also take part in the SA Living Arts Festival with an exhibition in Aldgate in the Adelaide Hills.

6.7 VP New South Wales/ACT
Forthcoming Events: Opening of Behind the Lines exhibition in Sydney where members are invited to attend.

6.8 VP Queensland/NT
Nil to Report.

6.9 Stanley Awards Sub Committee

Stanleys 2007:

Rydges Wollongong has been secured as the venue for the Annual Stanley Awards Conference. A deposit of \$2000 has been made. Peter McAdam and Warren Steel have been instrumental in seeking venue alternatives in the Illawarra region. Our original preference Novatel was too expensive and reluctant to negotiate. Rydges is in the heart of Wollongong and close to the train station.

Peter McAdam is currently seeking an MC and is also working on other facets of the Stanleys weekend.

Vince O'Farrell enquired with the Art Gallery regarding an exhibition. Unfortunately it was too late for them to take on despite their enthusiasm to hold a cartoon exhibition.

The National Museum of Australia's Behind The Lines exhibition is interested in exhibiting in Wollongong to coincide with The Stanleys providing a suitable venue is found and that transport and insurance can be covered. The university is a possibility. Peter McAdam will investigate.

Three Speakers have been confirmed: Alan Moir (cartoon history), Jon Kudelka (animation) and Joanne Brooker (Iran and Bolivia).

Stanleys 2008:

Darwin: Col and Andrea Wicking are currently working on a formal proposal to hold The Stanleys in Darwin in 2008. Their report will be made available to the ACA Board for consideration.

Coffs Harbor: The Bunker Cartoon Gallery/Rotary Club of Coffs Harbor are also interested in the Stanleys coming to Coffs Harbor in 2008 and are also willing to delay their Rotary Cartoon Competition to coincide with The Stanleys.

Gold Coast: Paul Zanetti has expressed keenness in having The Stanleys on the Gold Coast and has signalled to James Kemsley his ability to investigate options.

8. General Business

8.1 May Gibb's Membership

Peter Broelman raised the May Gibb's Trust Membership (Nutcote) for the Board to review as membership is due for renewal at \$70.

MOTION: That the ACA continue membership with Nutcote.

Moved: Mick Horne

Seconded: Jason Chatfield

CARRIED.

8.2 Rotary Cartoon Awards

The Rotary Club of Coffs Harbour is interested in having their Cartooning Competition coinciding with the Stanleys 2008 and are willing to delay their schedule to accommodate it.

ACTION: Peter Broelman to liaise with Bernard from the Bunker Cartoon Gallery and report Next Meeting.

8.3 Mike Collins Caricature Award

Jason provided a report on the MCCSA for the Board to consider sponsoring the event. Item heldover to next meeting.

9. Laid Items

9.1 Teleconferencing [Raise: November 2006]

9.2 Stanley Voting Procedures [Raise May 2007]

10. Next Meeting

The Next Meeting will be by telephone link up on 10th May 2007 at 7.30pm.

11. Meeting Close

With there being no further Business, the Meeting was declared Closed at 7.20pm.

Certified:

Peter Broelman
PRESIDENT

10/05/07

**ATTACHMENT 6.2
Treasurer's Report**

Operating Account \$26,271.63 as at 05/03/07

Uncleared Cheques

Australia Post – PO Box Renewal WA	\$102.00
Australia Post – PO Box Renewal Strawberry Hills	\$102.00
Telstra 1300#	\$33.85
TOTAL	\$237.85

Outstanding Invoices

Nutcote	\$70.00
PANPA	\$1,100.00
TOTAL	\$1170.00

Transactions between December and February

Expenses	December	3094.24
	January	12.00
	February	7128.91
Income	December	2418.39
	January	4057.90
	February	3925.04

SEE RECONCILED ACCOUNTS HEREUNDER FOR DETAILED INFORMATION



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ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account: 1-0100		Cheque Account		
Date of Bank Statement: 31-12-06				
Reconciled Cheques				
SC311206	01-12-06	Merchant Fee		\$176.28
1379	06-12-06	Rolf Heimann		\$1,130.00
1378	07-12-06	George Haddon		\$728.00
1383	07-12-06	Peter Broelman		\$52.24
1384	08-12-06	Department of Fair Trading		\$16.00
1380	14-12-06	Jim Bridges		\$110.00
1385	14-12-06	Australia Post		\$396.00
1386	20-12-06	Australia Post		\$54.35
1386	20-12-06	Telstra		\$131.37
1367	27-12-06	South Ballarat Rotary Club		\$300.00
		Total:	\$0.00	\$3,094.24
Reconciled Deposits				
CR000151	28-11-06	Payment; National museum of Australia recpt 06-014	\$550.00	
IE311206	01-12-06	Credit Interest	\$36.39	
CR000152	18-12-06	Payment; Rolf Heimann recpt 77	\$75.00	
CR000153	18-12-06	Payment; Phil Faigen recpt 78	\$40.00	
CR000154	18-12-06	Payment; Efe levent recpt 88	\$237.00	
CR000155	18-12-06	Payment; Hec Goodall recpt 6095	\$50.00	
CR000156	18-12-06	Payment; Allan Salisbury recpt 79	\$100.00	
CR000157	28-12-06	Payment; Allan Salisbury recpt 79	\$230.00	
CR000158	28-12-06	Payment; MeAA recpt 06-006	\$1,100.00	
		Total:	\$2,418.39	\$0.00
Reconciliation				
			MYOB Balance on 31-12-06:	\$25,410.68
			Add: Outstanding Cheques:	\$0.00
			Subtotal:	\$25,410.68
			Deduct: Outstanding Deposits:	\$0.00
			Expected Balance on Statement:	\$25,410.68

ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account: 1-0100		Cheque Account		
Date of Bank Statement: 31-01-07				
Reconciled Cheques				
SC310107	02-01-07	Merchant Fee		\$12.00
		Total:	\$0.00	\$12.00
Reconciled Deposits				
IE310107	02-01-07	Credit Interest	\$31.90	
CR000161	12-01-07	Sponsorship	\$3,850.00	
CR000159	22-01-07	Payment; Marsh, David	\$176.00	
		Total:	\$4,057.90	\$0.00
Outstanding Cheques				
1401	16-01-07	Telstra		\$48.97
1401	16-01-07	Australia Post		\$15.85
1403	22-01-07	Australian Taxation Office		\$1,299.00
		Total:	\$0.00	\$1,363.82
Reconciliation				
			MYOB Balance on 31-01-07:	\$28,092.76
			Add: Outstanding Cheques:	\$1,363.82
			Subtotal:	\$29,456.58
			Deduct: Outstanding Deposits:	\$0.00
			Expected Balance on Statement:	\$29,456.58

ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account: 1-0100 Cheque Account				
Date of Bank Statement: 28-02-07				
Outstanding Cheques				
1401	16-01-07	Telstra		\$48.97
1401	16-01-07	Australia Post		\$15.85
1403	22-01-07	Australian Taxation Office		\$1,299.00
SC280307	01-02-07	Merchant Fee		\$58.20
4526971	11-02-07	Australia Post		\$927.80
IB	11-02-07	Mick Horne		\$264.39
52163	13-02-07	Rydes Wollongong		\$2,500.00
IB	15-02-07	Mick Horne		\$63.70
21546	26-02-07	Worldwide Printing		\$1,849.00
4526972	26-02-07	Australia Post		\$102.00
		Total:	\$0.00	\$7,128.91
Outstanding Deposits				
IE280307	01-02-07	Credit Interest	\$35.04	
CR000160	06-02-07	Payment; Robert Hill inv 285	\$40.00	
CR000162	21-02-07	Sponsorship	\$3,850.00	
		Total:	\$3,925.04	\$0.00
Reconciliation				
			MYOB Balance on 28-02-07:	\$26,252.71
			Add: Outstanding Cheques:	\$7,128.91
			Subtotal:	\$33,381.62
			Deduct: Outstanding Deposits:	\$3,925.04
			Expected Balance on Statement:	\$29,456.58