

**AUSTRALIAN CARTOONISTS' ASSOCIATION**  
**Board Meeting**  
**Telephone Conference Linkup, 8.00pm (ESDST Time)**  
**Friday, 13<sup>th</sup> February 2009**

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## MINUTES

Meeting Opened: 8.10pm

### Recording Acknowledgement

Jules advised that the call was being recorded in accordance with Motion 09/004.

All members presented consented verbally to the recording **(which is a Public Record and held on file for Public and Member retrieval)**.

1. **Present**

Jules Faber, Mick Horne, Rolf Heimann, Simon Kneebone, Paul Zanetti, Grant Brown, Kerry-Anne Brown.

2. **Apologies and Leave of Absence**

Roger Fletcher, inflexible personal commitment (unaware of meeting)

Peter Broelman, inflexible unforeseen personal commitment

Jason Chatfield, inflexible work commitment

Jim Bridges (could not attend as he had not signed the Resource Acknowledgement document)

3. **Recognition of Resignation and New Appointments**

Jules Faber took the opportunity to publicly thank Simon Schneider for his time on the Board and welcomed Rolf/Jason into their roles as VP Victoria and Deputy President.

4. **Confirm Minutes from Previous Meeting**

**MOTION:** That the Minutes of Meeting held in December 2008 be accepted as a true representation of that Meeting.

**Moved:** Grant Brown

**Seconded:** Mick Horne

**CARRIED** 09/012.

5. **Declarations of Interest and Conflict of Interest**

Nil recorded.

6. **Questions From Members on Notice/Without Notice**

Nil recorded.

7. **Motions From Members on Notice/Without Notice**

Nil Recorded.

8. **Matters Arising from Previous Minutes**

8.1 NSW State Library

Steve Panozzo advised that the window of opportunity to hold an ACA cartooning exhibition at the Art House in November/December 2009 had closed. No space available until 2010.

**Action: Steve to report back to the Board with a report in April 2009 determining dates for a proposed cartooning exhibition at the Art House.**

9. **Correspondence**

Standard correspondence received copyright contact details as well as many seeking services of cartoonists. Many emails were received from members concerned about other members affected by the Victorian fires.

10. **Reports**

10.1 President's Report

In the period since being elected in November 2008 I have found myself ensconced in the multifarious pursuits that make up my role.

These have included countless daily emails to all quarters including overseas cartoon correspondents, Board members and the ACA membership. I have also fielded frequent calls from the Board and ACA members regarding our change of venue for the Stanleys of 2009.

As they have filtered in to me, I have placed work opportunities on the Forum for members and have sent various informative emails to members via the Membership Secretary regarding members' exhibitions and whatnot.

I am also currently liaising with the Bunker Cartoon Gallery in attempting to create the first 'Pledge Drive' for ACA members to donate to the Bunker collection from their old archives, thus ensuring the survival of their works and building the record of Australian Cartooning at the Bunker.

I am also working on an online competition for members that will ensure actual prize money for peer-voted work. I am hoping to launch this in April and am working toward that date.

10.2 Treasurer's Report – Operating Account, Term Deposit (when applicable) and State Petty Cash (when applicable) – See Attachment

Status of Operating Account is \$23,973.29.

Cheque in the amount of \$1,000 has been made out to Coffs Harbour Base Hospital as part of our Charity responsibility.

Normal expenditure such as MyConference, Australia Post, Telstra and the like continue to be received and processed. No further large expenses are expected in the next month, other than a deposit for the Stanleys 2009 venue.

**MOTION: That the Treasurer's Report as annexed to these Minutes be Received and Accepted.**

**Moved: Rolf Heimann**

**Seconded Mick Horne**

**CARRIED. 09/013**

- 10.3 Membership Secretary's Report  
Full Membership application - Paul Harvey. Paul was accepted unanimously as a full member.  
Full Membership application - Jim Bridges - Jim's application was not successful. The vote was 4 against, 2 in favour, 2 abstained.  
A letter will be addressed to lapsed full members encouraging them to rejoin in the ACA's 85th year and the Stanleys 25th anniversary. I will seek an endorsement from a high profile cartoonist as a means to encourage these lapsed members to renew their membership in this important year.  
There has been a very small number of enquiries regarding membership but no further activity has been received.
- 10.4 VP Western Australia  
Since last November we have had about 6 coffee mornings at Heathcote. This is a casual gathering in a cafe on picnic grounds on the southern shore of the Swan river, opposite Perth city. On these occasions (as over the years), we discuss ACA activities (local and national), cartooning ideas, techniques, marketing etc, and have a bit of show and tell.  
Occasionally we have a guest to give a talk on their specialty in relationship to cartooning, illustration or publishing.  
In early December we had a Christmas BBQ at Heathcote, with about 30 people attending, and our annual award (The Rigger) was presented to Graham LePage.  
Our exhibition at Ellenbrook is in the final stages of preparation, and will run from 20 Feb to 22 March. This has been preceded with a few of our members doing workshops with local teenagers and primary school kids at Ellenbrook. Work produced by these kids will be on display alongside the work from our members.  
**In the future.**  
We will continue with our coffee mornings (every 4 to 8 weeks), as these seem to be popular and easy for most to attend, and the dates will be announced by email. Other activities will be conceived at these meetings.
- 10.5 VP Victoria  
Victorians had their traditional end-of-the year meeting (December 6th) at the Haddon place in Mt. Cole to which outsiders were invited as well – mainly musicians and singers. Apart from a BBQ we had an official meeting, hours of good music and a walk through the countryside. The cartoon theme for the day was "Wine". A DVD was made of the day, as we did the previous year. Vane Lindesay proved to be a master of the bongos, Jason on guitar, Peter Foster on keyboard and Alan Rose on the mouth organ.  
January saw the passing away of Bill Green, a much loved cartoonist who had come to most meetings despite declining health. Nearly all Melbourne cartoonists went to his funeral and accepted the invitation by Adrian Patterson to meet at his place in the afternoon, in pleasant surroundings and well catered for, we showed DVDs of the last Stanleys and the Mount Cole meetings.  
On February 3rd we had the first official full meeting of 2009, with 34 people attending, at 170 Mills Street Albert Park. We celebrated Geoff Hook's 80th birthday, with special cakes, showing a DVD about his life etc. The theme for the night was "Teeth", because it was the day Jason (not attending) had his wisdom teeth out. This filled up the "Mercury Roll", the roll of newsprint rolled out at each meeting to cover the table and to be filled with

doodles on a given theme. We had a number of special guest, including Mick and Dee from WA and Paul Gilligan who gave a talk about his work, with a PowerPoint show, using again the ACA projector.

On Sunday the 8th February the Melbourne chapter had an outing to Creswick to view an exhibition of works by Ruby Dyson and others of the Lindsay clan; Margaret Fullwood of the Creswick museum unlocked showcases to let us view Ruby's sketchbook etc. This event was followed by a picnic in the rotunda, with good food and hours of music (trumpet, guitar and mouth organ!). We had a trial run of the planned outdoor exhibition of laminated photocopies, on fishing lines strung between trees.

Apart from these official meetings we had planning meetings of the committee (Vane Lindesay, George Haddon, Jim Bridges, Leigh Hobbs, Allan Rose, John Allison, Rolf Heimann) and scouting for other venues etc.

A separate committee was formed to aid Mario D'Cruz and Rebecca Umlauf in organising a council-sponsored cartoon show.

#### 10.6 VP South Australia/NT

A core group of 6-8 members have continued to meet at the regular Coffee mornings each Friday. While Michael Atchison has been unwell we have gathered at his house (a short walk from the café) on many Fridays. We thank Michael and Olga for their hospitality on these occasions.

Discussions have included how to follow from our two 'Cartoonists let Loose' exhibitions. Working with local libraries to hold an exhibition and workshops was what we felt was most workable. John Martin has shown examples of his etchings and has offered to run an etching workshop. John Martin also hosted the traditional 'Not the Stanleys' evening (for those who didn't make the real thing) A great night. All won awards.

As I am new to the position of SA/NT VP I want to contact all SA/NT members and associate members, to introduce myself and get their thoughts on Club activities etc. A weekend meeting will also be planned to get together with those members who, because of work cannot make the Coffee Meetings.

#### 10.7 VP New South Wales/ACT

Since much of my workload consist of on-the-spot caricatures, my personal workload in November/December is mostly consumed by corporate end-of-year gigs. ACA organising during that time in 2008 was compromised in that respect. Owing to the time devoted to preparing the latest issue of Inkspot and subsequent inspections, and preparations of reports for, the 2009 Stanleys, little on the State organising front has been achieved since November. As was the case in 2008, the first major event will be the President's Night in March, preceded only by the first Cartoonists' Coffee meeting on 3 March.

#### 10.8 VP Queensland

Not much activity in Queensland as usual. This has been a historical problem, based on my discussions with long term ACA members. Lack of enthusiasm, seems to be mixed with typical Qld lethargy and laid back attitude. I'm told that the geographical hurdles of a large state contributes to the difficulty of 'local' social events. I've attempted to arrange get-togethers on four occasions now, and have had only lukewarm response, usually around 3-4 replies, most who apologies they are unable to make it on the proposed

weekend. The best response was the Christmas before last when I had two members say they **would** like to get to a pre-Christmas get together. On two occasions I've asked for suggestions. The first received no reply. My most recent request for suggestions has so far received one reply from Phil Day who has said he would like to have a get together on a weekend. Previous Qld VPs have also experienced this lack of enthusiasm.

**Action: Kerry-Anne to email QLD Members suggesting a telephone link up with her to establish their needs.**

10.9 Stanley Awards Sub Committee

10.9.1 NSW 2009

Item deferred until last Business in this Agenda.

10.10 Promotional Committee

Dave Allan is having treatment for a medical condition.

**Action: Peter Broelman to ascertain Dave Allan's ability to carry out tasks of the role and respond by email within seven days.**

10.11 25<sup>th</sup> Anniversary Book Project Team

REPORT FROM LINDSAY FOYLE:

I've spoken with and swapped emails with Russ about an ACA anniversary book.

Russ is willing to be involved, but at a price. He wants us to supply the copy and cartoons and then he will produce any book we want, organize its printing and then sell it back to us. He showed no interest in the ACA producing the book and, while he didn't say so, I got the impression he thought nobody in the ACA knew what was involved in the pre-press work of publishing. When I pointed out we do all the production work on Inkspot and the Year book he gave no indication of being interested. While I thought I gave a good brief outline of two proposed books, I got the impression from Russ he didn't understand what either book could be. The first book I mentioned was one incorporating all the winners from 25 years of the Stanleys. This, I pointed out, could not go on sale till after this year's Stanleys.

He has been incredibly disappointed by the sales of his own cartoon books and thus views the market as having been diminished, so much so that he expects to lose a lot of money from his last two projects.

REPORT FROM STEVE:

Time is our enemy. With the amount of work required to produce Inkspot, the projected demands of the 25th Stanleys and all that surrounds it, and considering the sale of books generally, I would have to concede that a celebratory volume of "Stanley's First 25 Years" might not 1) have the manpower required to do it justice and b) have the public appeal one would hope for. I think it would be a really cool thing to produce for the night itself (in place of our regular menu), perhaps in an Inkspot-type format (i.e. silver cover, perhaps 36 pages, 25<sup>th</sup> anniversary menu at the back), featuring photos, cartoons and a definitive account - by Lindsay Foyle and John Thorby - of the birth of the Awards themselves. It would feature comments by award-winners, etc. I'm not sure, however, that the volume would have public appeal, which, while a shame, doesn't make the publication any less special.

**Action:** Decision pertaining to the establishment of a celebratory volume or book, be held over until April Meeting.

**MOTION:** That the Reports, with the exception of the Treasurer's Report, be accepted.

**Moved:** Steve Panozzo

**Seconded:** Mick Horne

**CARRIED.** 09/014

11. **General Business**

11.1 Fraudulent Online Membership Applications

**Action:** Item to be held over to April in order for Peter Broelman to be present to provide advice from a webmaster point of view.

11.2 ACA Promotion/Endorsement of Cartooning Courses – Paul Zanetti

Paul Zanetti raised concerns that cartooning courses have in the past been publicized on the ACA website and called for the introduction of a Policy to cease such practice.

He further stated that he does not see the benefit in such courses to the participant.

It was mentioned that the Board cannot lawfully introduce a Policy by way of Motion. To establish a Policy requires a Special Resolution and Members are required to vote on it. The time for a Special Resolution is at the AGM.

The Meeting was advised that the Board could establish a Policy/Governance Sub Committee to manage the Policies if it so chooses.

No further discussion.

Item Complete.

11.3 ACA Code of Conduct Policies – Paul Zanetti

Paul Zanetti raised concerns with the integrity of the Board investigating complaints against each other. This issue was raised in relation to a Complaint lodged by Paul Zanetti, which was duly investigated and the matter found to be unsubstantiated.

It was noted that the responsibility of future investigations lies in the first instance with the Public Officer to avoid any misconception of corruption. Paul Zanetti suggested that the Public Officer appoint investigators who are at arms length from the Board.

No further discussion.

Item Complete.

11.4 Supanova – Peter Broelman

Peter Broelman reported via email that Wacom have invited the ACA to co-tenant a booth at Supanova in Melbourne and Brisbane.

Discussion around cities.

Discussion around site being paid for and charging for caricatures.

Jules Faber asked that Rolf Heimann, VP Vic/Tas to co-ordinate Melbourne and Paul Zanetti, VP QLD. Paul Zanetti, when asked if he would assist with Queensland, said "NO".

**Action:** Steve to establish what the cost of the booth is and report by email within seven days.

**12. Motions Passed in the Absence of Meetings**

MOTION: That casual vacancy for Vice-President Victoria/Tasmania be filled by Jason Chatfield for the remainder of the Term and that casual vacancy for Deputy-President be filled by Rolf Heimann for the remainder of the Term.

Moved: Grant Brown  
Seconded: Peter Broelman  
CARRIED. 08/031  
By Email: 30/12/08

MOTION: The contract with the Royal Pines Resort for the 2009 Stanleys be formally canceled today by the ACA Board, and that the Board launch a fresh approach to holding the 2009 Stanleys.

Moved: Mick Horne  
Seconded: Simon Kneebone  
CARRIED. 08/032  
By Email: 31/12/08

MOTION: That the Board decommission the position of Chairperson of the 25<sup>th</sup> Stanleys now, and that the position of Chair of the 25<sup>th</sup> Stanleys be recommissioned in conjunction with the ACA Board's fresh approach on the 2009 Stanleys, as soon as it is practicable to do so, and appoint a person to that position.

Moved: Mick Horne  
Seconded: Grant Brown  
CARRIED. 09/003  
By Email: 03/01/09

MOTION: That the decommissioned SOC09 Chairman Paul Zanetti be formally thanked for his time, enthusiasm and commitment in performing this role and carrying out objectives on behalf of the Board.

Moved: Steve Panozzo  
Seconder: Grant Brown  
CARRIED. 09/001  
By Email: 05/01/09

MOTION: That a Project Team consisting of Lindsay Foyle, Steve Panozzo and Russell Radcliffe be formed and that this Project Team be directed to ascertain the feasibility of producing a 25<sup>th</sup> Anniversary Book, reporting said findings to the Board by 28<sup>th</sup> January 2009.

Moved: Rolf Heimann  
Seconded: Steve Panozzo  
CARRIED. 09/002  
By Email: 06/01/09

MOTION: That the conference voice recording option be activated for ACA Board meetings, and other meetings where the Secretary is to take minutes.

Moved: Steve Panozzo  
Seconded: Jason Chatfield  
CARRIED. 09/004  
By Email: 12/01/09

MOTION: That Treasurer Grant Brown be authorised to establish a Business Credit Card for the Australian Cartoonists' Association with a limit of \$5,000 and that he be the signatory thereto.

Moved: Grant Brown  
Seconded: Steve Panozzo  
CARRIED. 09/005  
By Email: 22/01/09

MOTION: That Committee of Management (Board) Meetings be held as tabled in the 2009 Committee of Management (Board) Meeting Schedule.

Moved: Grant Brown  
Seconded: Simon Kneebone  
CARRIED. 09/006  
By Email: 28/01/09

MOTION: That the ACA donate 20% of the proceeds from the 2008 auctions to the Children's Ward at Coffs Harbour Hospital.

Moved: Steve Panozzo  
Seconded: Jason Chatfield  
CARRIED. 09/007  
By Email: 28/01/09

MOTION: That the NSW VP investigate, and with the authority to delegate, additional options in Sydney with regards to the venue of the 2009 Stanley Awards in addition to those already short-listed by the ACA Board and that his findings and recommendations be presented to the Board for consideration at the next scheduled Board meeting.

Moved: Peter Broelman  
Seconded: Jason Chatfield  
CARRIED. 09/008  
By Email: 09/02/09

MOTION: That, according to Section 4.7 (but not including Section 14) of the ACA Constitution, an Organising Committee be formed in order to establish the organisation & management of the 2009 Stanley Awards, to be chaired by the NSW/ACT Vice-President, and to report to, and be subject to rulings by, the ACA Board of Management and bound by the Terms of Reference previously tabled; and that the Chairman of said Committee establish a listing of suitable members, either collectively or singularly, subject to approval by the Board.

Moved: Steve Panozzo  
Seconded: Grant Brown  
CARRIED. 09/009  
By Email: 13/02/09

10.9 Stanley Awards Sub Committee

10.9.1 *NSW 2009*

The Board shortlisted their choices via an Extraordinary Meeting on 12<sup>th</sup> January 2009. Namely the Hilton/Art House, Crown Plaza Coogee and Menzies.

On 10<sup>th</sup> February a Motion to extend the search outside of those shortlisted was Carried. Subsequently the Star Room, Sydney Convention and Exhibition Centre and Novotel Darling Harbour were identified for deliberation.

Proposals were emailed on 12<sup>th</sup> February for Board perusal.

A site inspection was carried out and report submitted by Steve Panozzo on 13<sup>th</sup> February.

**Action: Due to the short notice of receiving the Site Inspection Report, the Board would peruse said document and vote on the preferred venue, including those shortlisted, by email with a result by 8pm Sunday evening, 15<sup>th</sup> February 2009.**

13. **Next Meeting**

17<sup>th</sup> April 2009 at 8.00pm EST

14. **Meeting Close**

With there being no further Business, the Meeting was declared closed at 9.38pm.

**Jules Faber  
PRESIDENT**

Certified:

# RECONCILIATION REPORT DECEMBER 2008

Australian Cartoonists' Association  
PO Box 318  
Strawberry Hills NSW 2012

## Reconciliation Report

11/02/2009  
12:25:56 PM

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| ID#                                | Date | Memo/Payee        | Deposit | Withdrawal |
|------------------------------------|------|-------------------|---------|------------|
| Cheque Account: 1-0100             |      | Operating Account |         |            |
| Date of Bank Statement: 31/12/2008 |      |                   |         |            |

### Reconciled Cheques

|          |            |                                 |        |            |
|----------|------------|---------------------------------|--------|------------|
| CASH     | 20/11/2008 | Jim Bridges Reimbursement       |        | \$80.00    |
| 81651814 | 29/11/2008 | Mick Home Reimbursement         |        | \$108.00   |
| 81651840 | 29/11/2008 | Worldwide Printing              |        | \$1,590.00 |
| 81651942 | 29/11/2008 | Central Victorian Office Suppli |        | \$38.50    |
| 81651983 | 29/11/2008 | Telstra                         |        | \$39.33    |
| 81655027 | 29/11/2008 | Central Victorian Office Suppli |        | \$80.21    |
| 81655052 | 29/11/2008 | Keena Jordan and Associates     |        | \$550.00   |
| 81655089 | 29/11/2008 | Crawfords Casting               |        | \$1,023.00 |
| 81678519 | 29/11/2008 | My Conference                   |        | \$95.04    |
| 81678537 | 29/11/2008 | My Conference                   |        | \$56.59    |
| 81678601 | 29/11/2008 | Hotmix Sound                    |        | \$550.00   |
| 82071641 | 30/11/2008 | WoW Functions                   |        | \$1,428.14 |
| SC311208 | 1/12/2008  | Bank Fee                        |        | \$9.60     |
| SC311208 | 1/12/2008  | Merchant Fees                   |        | \$259.31   |
| Masterca | 2/12/2008  | Alexandra Hallat                |        | \$204.00   |
| 86463152 | 8/12/2008  | Smile Productions (Mullets on   |        | \$330.00   |
| 86463272 | 8/12/2008  | Rhonda Mitchell                 |        | \$110.00   |
| 87121048 | 8/12/2008  | Australia Post                  |        | \$897.20   |
| 89204431 | 11/12/2008 | Telstra                         |        | \$30.48    |
| 81029581 | 15/12/2008 | John Allison Reimbursement      |        | \$137.50   |
| 84611875 | 19/12/2008 | Central Victorian Office Suppli |        | \$46.65    |
| 84615063 | 19/12/2008 | Pet Porpoise Pool Coffs Harbo   |        | \$247.50   |
| 86016836 | 22/12/2008 | Alex Hallat Reimbursement       |        | \$204.00   |
| Total:   |            |                                 | \$0.00 | \$8,115.05 |

### Reconciled Deposits

|          |            |                               |            |  |
|----------|------------|-------------------------------|------------|--|
| CR000701 | 27/11/2008 | CASH Payment; Raffle Sales    | \$710.00   |  |
| CR000702 | 27/11/2008 | CASH Payment; Raffle Sales    | \$30.00    |  |
| CR000703 | 27/11/2008 | CASH Payment; Rigby, Peter    | \$220.00   |  |
| CR000714 | 30/11/2008 | CASH Payment; Lynton Price    | \$30.00    |  |
| CR000705 | 1/12/2008  | CHQ Payment; Bob Gunn Me      | \$137.50   |  |
| CR000706 | 1/12/2008  | CHQ Payment; Cathy Wilcox     | \$275.00   |  |
| CR000707 | 1/12/2008  | CHQ Payment; Bunker Cartoo    | \$327.80   |  |
| CR000708 | 1/12/2008  | Visa Payment; Michael Smeth   | \$165.00   |  |
| CR000715 | 1/12/2008  | CASH Payment; Jim Bridges S   | \$155.05   |  |
| IE311208 | 1/12/2008  | Bank Interest Income          | \$4.54     |  |
| CR000728 | 2/12/2008  | DD Payment; Chris Barr Memb   | \$27.50    |  |
| CR000716 | 4/12/2008  | Visa Payment; Phil Faigen Auc | \$1,200.00 |  |
| CR000717 | 4/12/2008  | CHQ and CASH Payment; Mic     | \$66.00    |  |
| CR000726 | 5/12/2008  | DD Payment; David Pope Stan   | \$400.00   |  |
| CR000729 | 10/12/2008 | DD Payment; Haar, Greg Mem    | \$6.00     |  |
| CR000727 | 11/12/2008 | CHQ Payment; Brad Holmes      | \$66.00    |  |
| CR000730 | 11/12/2008 | DD Payment; Michelle Baginsk  | \$66.00    |  |
| CR000731 | 11/12/2008 | DD Payment; Tony Lopes Stan   | \$935.00   |  |
| CR000732 | 15/12/2008 | DD Payment; Mike Burke Mem    | \$137.50   |  |
| CR000733 | 16/12/2008 | DD Payment; Pran Kumar Me     | \$40.00    |  |
| CR000738 | 19/12/2008 | DD Payment; Phil Faigen Mem   | \$66.00    |  |
| CR000739 | 19/12/2008 | Visa Payment; Brendan Bough   | \$137.50   |  |
| CR000740 | 23/12/2008 | DD Payment; Cengage Educat    | \$3,850.00 |  |
| CR000734 | 24/12/2008 | CHQ Payment; Andrew Dyson     | \$137.50   |  |
| CR000741 | 29/12/2008 | DD Payment; Paul Harvey Me    | \$247.50   |  |
| CR000742 | 29/12/2008 | DD Payment; Rod Emmerson      | \$125.00   |  |
| CR000743 | 31/12/2008 | DD Payment; Brad Holmes Me    | \$66.00    |  |

Australian Cartoonists' Association

Reconciliation Report

11/02/2009  
12:25:56 PM

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| ID#                                | Date | Memo/Payee        | Deposit | Withdrawal |
|------------------------------------|------|-------------------|---------|------------|
| Cheque Account: 1-0100             |      | Operating Account |         |            |
| Date of Bank Statement: 31/12/2008 |      |                   |         |            |

Reconciled Deposits

|        |            |        |
|--------|------------|--------|
| Total: | \$9,628.39 | \$0.00 |
|--------|------------|--------|

Outstanding Cheques

|        |            |                            |          |
|--------|------------|----------------------------|----------|
| 1408   | 14/12/2007 | Warilla Bowls & Rec Club   | \$90.00  |
| 1409   | 14/12/2007 | Crows Nest Picture Framing | \$400.00 |
| 0      | 14/11/2008 | Jason Chatfield            | \$275.00 |
| Total: |            | \$0.00                     | \$765.00 |

Reconciliation

|                                |             |
|--------------------------------|-------------|
| MYOB Balance on 31/12/2008:    | \$16,549.31 |
| Add: Outstanding Cheques:      | \$765.00    |
| Subtotal:                      | \$17,314.31 |
| Deduct: Outstanding Deposits:  | \$0.00      |
| Expected Balance on Statement: | \$17,314.31 |

# RECONCILIATION REPORT JANUARY 2009

**Australian Cartoonists' Association**  
PO Box 318  
Strawberry Hills NSW 2012

## Reconciliation Report

11/02/2009  
12:31:42 PM

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| ID# | Date | Memo/Payee | Deposit | Withdrawal |
|-----|------|------------|---------|------------|
|-----|------|------------|---------|------------|

Cheque Account: 1-0100      Operating Account  
Date of Bank Statement: 30/01/2009

**Reconciled Cheques**

|          |            |                                |        |            |
|----------|------------|--------------------------------|--------|------------|
| SC300109 | 2/01/2009  | Merchant Fees                  |        | \$47.49    |
| SC300109 | 2/01/2009  | Account Service Fee            |        | \$2.05     |
| 0        | 9/01/2009  | Mick Devine Reimbursement      |        | \$137.50   |
| 95018637 | 9/01/2009  | Pueblo Holdings                |        | \$468.00   |
| 95709199 | 9/01/2009  | Mick Devine Reimbursement      |        | \$312.50   |
| 0        | 13/01/2009 | Jim Borgman Reimbursement      |        | \$4,000.00 |
| SC300109 | 13/01/2009 | Bank Fee for International Tra |        | \$28.00    |
| 0        | 22/01/2009 | WA Petty Cash Reimburseme      |        | \$750.00   |
| 92394625 | 22/01/2009 | Department of Fair Trading     |        | \$45.00    |
| 93052537 | 22/01/2009 | My Conference                  |        | \$135.06   |
| 93052570 | 22/01/2009 | Melbourne IT                   |        | \$119.99   |
| 93052603 | 22/01/2009 | Telstra                        |        | \$29.36    |
| 93052637 | 22/01/2009 | Australia Post                 |        | \$67.48    |
| 93052701 | 22/01/2009 | My Conference                  |        | \$51.44    |
| 93954702 | 24/01/2009 | Australian Taxation Office     |        | \$40.00    |
| Total:   |            |                                | \$0.00 | \$6,233.87 |

**Reconciled Deposits**

|          |            |                               |             |        |
|----------|------------|-------------------------------|-------------|--------|
| IE300109 | 2/01/2009  | Bank Interest Income          | \$0.15      |        |
| CR000745 | 5/01/2009  | DD Payment; Alexandra Hallat  | \$204.00    |        |
| CR000746 | 5/01/2009  | DD Payment; James Canty Me    | \$66.00     |        |
| CR000736 | 9/01/2009  | Payment; Mick Devine Membe    | \$137.50    |        |
| CR000744 | 27/01/2009 | CHQ Payment; Membership 0     | \$66.00     |        |
| CR000747 | 27/01/2009 | DD Payment; Glen Trevascus    | \$66.00     |        |
| CR000749 | 27/01/2009 | BANK ERROR - Bank should      | \$77.50     |        |
| CR000748 | 28/01/2009 | Return of Crown Plaza Stanley | \$14,521.25 |        |
| Total:   |            |                               | \$15,138.40 | \$0.00 |

**Outstanding Cheques**

|        |            |                            |        |          |
|--------|------------|----------------------------|--------|----------|
| 1408   | 14/12/2007 | Warilla Bowls & Rec Club   |        | \$90.00  |
| 1409   | 14/12/2007 | Crows Nest Picture Framing |        | \$400.00 |
| 0      | 14/11/2008 | Jason Chatfield            |        | \$275.00 |
| Total: |            |                            | \$0.00 | \$765.00 |

**Reconciliation**

|                                |             |
|--------------------------------|-------------|
| MYOB Balance on 30/01/2009:    | \$25,453.84 |
| Add: Outstanding Cheques:      | \$765.00    |
| Subtotal:                      | \$26,218.84 |
| Deduct: Outstanding Deposits:  | \$0.00      |
| Expected Balance on Statement: | \$26,218.84 |