

**AUSTRALIAN CARTOONISTS' ASSOCIATION**  
**Board Meeting**  
**Telephone Conference Linkup, 7.30pm (ESDST Time)**  
**Thursday, 11<sup>th</sup> December 2008**

---

## **MINUTES**

Meeting Opened: 7.35om

1. **Present**

Jules Faber, Peter Broelman, Kerry-Anne Brown, Jason Chatfield, Grant Brown, Mick Horne, Simon Schneider, Paul Zanetti, .

2. **Apologies and Leave of Absence**

Steve Panozzo (prior work commitments)  
Simon Kneebone (prior work commitments)

3. **Installation of Incoming Board**

It was noticed that Paul Zanetti's Resource Acknowledgement document was not on file and the Meeting was adjourned in order for Administration to obtain a copy.

Meeting Adjourned at 7.53pm.  
Meeting Reconvened at 8.04pm.

**MOTION:** That the Board Members elected by the Membership at the Association's Annual General Meeting on Saturday, 22<sup>nd</sup> November 2008, and who have accepted the terms of conditions of their appointments by signing and returning the Resource Acknowledgement document, be so installed.

**Moved:** Peter Broelman  
**Seconded:** Jason Chatfield  
**CARRIED** 8/022

4. **Confirm Minutes from Previous Meeting**

**MOTION:** That the Minutes of Meeting held in November 2008 be accepted as a true representation of that Meeting.

**Moved:** Peter Broelman  
**Seconded:** Grant Brown  
**CARRIED** 8/023

5. **Declarations of Interest and Conflict of Interest**

Nil.

6. **Questions on Notice/Without Notice**

Nil.

7. **Questions on Notice/Without Notice**

Nil.

8. **Matters Arising from Previous Minutes**

8.1 NSW State Library

Steve will be pursuing the Arthouse Hotel later this month with a view to having a progress report on a proposed ACA cartooning exhibition tabled at the January 2009 Board meeting (date to be determined).

8.2 Bill Mitchell Award

Peter had received Certificates for the two recipients of the vouchers. He will sign them on behalf of the ACA.

Item Complete.

9. **Correspondence**

Standard correspondence received copyright contact details as well as many seeking services of cartoonists.

10. **Reports**

10.1 President's Report

Item carried forward to January 2009 Meeting.

10.2 Treasurer's Report – Operating Account, Term Deposit (when applicable) and State Petty Cash (when applicable)

**MOTION:** That the Treasurer's Report as annexed to these Minutes be Received and Accepted.

**Moved:** Peter Broelman

**Seconded** Jason Chatfield

**CARRIED.** 08/024

10.3 Membership Secretary's Report

Peter advised that one full membership had been received and accepted with the applicant, Paul Harvey to become financial.

10.4 VP Western Australia

Our monthly meetings have continued, we've done some planning for an exhibition next February (hopefully it comes together), and we had our Christmas windup yesterday (Sunday the 7th). Graham Le Page was awarded the 'Riggers' Award for an outstanding contribution to WA cartooning. We had some new members come along on the day, which was great. That's all to report from here. From James Foley.

Mick added that it is hopeful that an exhibition be held between February and March next year in the Swan Valley with approximate costs being \$400. He asked if the SA/NT Petty Cash could be used in this instance.

It was noted that Association expenditure needs close scrutiny at present with income drying up completely until June/July. Notwithstanding this, the expected expense could be funded quite easily.

10.5 VP Victoria

Victorian cartoonists had their last regular full meeting on October the 7th at the outgoing VP's house in Mills Street. In November the Committee (Vane Lindesay, Peter Foster, George Haddon, Jim Bridges, Rolf Heimann), met at the same venue to plan future events and how the Victorian chapter was to be run. The new President-to-be was again unable to attend. A 17-minute documentary was made of the Coffs Harbour Stanleys, available to those interested. The last event for 2008 was our traditional BBQ at George Haddon's country property at Mount Cole (6th December). Members brought their families and musical instrument. There was a massive quorum to hold a meeting, where the future were discussed, including how to run the Victorian chapter without a State Vice-President's direct participation. We viewed the DVD of the Stanleys and welcomed new member Paul Harvey, who was not accepted yet by the Board, but knowing the excellence of his work, he could not possibly be refused. Our Patron Vane Lindesay (not a stranger to the stage, as he was involved in the New Theatre in his youth) proved to be a star player on the bongo drums, easily adapting to a variety of songs. Peter Foster had brought his keyboard, Jason Chatfield and Peter de Haan their guitars. Many joined in the vocals, led by Jason, Peter, Tara, Jim and Bev Aisbett. The "doodle" theme of the day was "wine", adding a good two meters on the traditional Mercury Roll. Jim Bridges had prepared a large display of international wine-cartoons. Some members stayed over into Sunday. Again, a DVD record was made of the event, including the traditional walk through the countryside. Maxine and George Haddon, aided by their daughter Kate, again proved to be wonderful hosts.

10.6 VP South Australia/NT

Item carried forward to January 2009 Meeting.

10.7 VP New South Wales/ACT

As NSW/ACT Vice-President, I intend instigate a series of social events to re-invigorate the rather dormant social aspect of ACA activities. I intend to maintain the regular monthly coffee meetings, and to augment the calendar with a series of activities that will prove to be as varied as they are stimulating.

First of all, I would propose that the 2009 President's Dinner be once-more held in Sydney in March. In conjunction with David Pope, I intend that the NSW/ACT Smock Night be hosted in Canberra in May/June. Among other activities proposed by members are an ACA Golf Day (several members are avid golfers), a go-kart grudge race at Eastern Creek (I guess some ACA members are sore losers... :)), a product demonstration night (great for members and great bonding opportunity for the ACA and suppliers/sponsors) and a return to the Three-of-a-Kind night (three diverse artists chat about their careers and drawing techniques).

I will be maintaining contact with the State Library of NSW and pursuing exhibition opportunities with the Arthouse Hotel. I also intend to maintain a relationship with the curators of The Bald Archy Award with a view to encouraging ACA members to enter work.

10.8 VP Queensland

Paul advised it is very difficult due to QLD members living vast distances from each other, to arrange face to face meetings.

10.9 Stanley Awards Sub Committee

10.9.1 Gold Coast 2009

10.9.1.1 Terms of Reference SOC09

**MOTION:** That the Terms of Reference SOC09 document as tabled (with minor amendment) be accepted and adopted by the Board.

**Moved:** Peter Broelman  
**Seconded** Simon Schneider  
**CARRIED.** 08/025

10.9.1.2 Formation of Membership SOC09

**MOTION:** That in accordance with the Adopted Terms of Reference SOC09, the Chairman recommend to the Board via email, the membership of the SOC09, detailing the suitability of each individual member for their acceptance and ratification. This must be done as soon as practicable.

**Moved:** Peter Broelman  
**Seconded** Jason Chatfield  
**CARRIED.** 08/026

10.9.1.3 Board Directive, Chairman SOC09

**MOTION:** That in Chairman contact the RACV Royal Pines Resort asking what the financial implications would be for the Association should we not be able to fulfill the quota. Due to this issue being time sensitive, the Chairman is requested to provide said information to the Board via email by close of business, Monday, 15<sup>th</sup> December 2008.

**Moved:** Peter Broelman  
**Seconded** Jason Chatfield  
**CARRIED.** 08/027

10.10 Promotional Committee  
Item carried forward to January 2009 Meeting.

**MOTION:** That the Reports, with the exception of the Treasurer’s Report, be accepted.  
**Moved:** Peter Broelman  
**Seconded** Jason Chatfield  
**CARRIED.** 08/028

9. **General Business**

9.1 Fraudulent Online Membership Applications  
Item carried forward to January 2009 Meeting.

9.2 ACA Promotion/Endorsement of Cartooning Courses – Paul Zanetti  
With a newly elected Board coming in, this Item is carried forward to January 2009 Meeting.

9.3 ACA Code of Conduct Policies – Paul Zanetti  
With a newly elected Board coming in, this Item is carried forward to January 2009 Meeting.

9.4 Leave of Absence  
The Secretary sought permission to take a Leave of Absence, until the next Board Meeting.  
**MOTION:** That the Secretary be duly authorized to take a Leave of Absence until the next Board Meeting.  
**Moved:** Peter Broelman  
**Seconded** Simon Schneider  
**CARRIED.** 08/029

10. **Next Meeting**  
Meeting Schedule to be formed and distributed.

11. **Meeting Close**  
With there being no further Business, the Meeting was declared closed at 9.08pm

**Jules Faber**  
**PRESIDENT**

**AUSTRALIAN CARTOONISTS' ASSOCIATION**  
**Board Meeting**  
**Telephone Conference Linkup, 7.30pm (ESDST Time)**  
**Thursday, 11<sup>th</sup> December 2008**

---

Operating Account as at 8<sup>th</sup> December 2008 is \$13,162.64 CR.

Expenses to be paid include:

Jim Borgman \$AU 4,000

Income expected:

Cengage \$3,850

Money from Stanleys has been banked.

Aged Receivables show only a few invoices outstanding for Stanleys and a few for membership.

A debrief of the Stanley Organising Committee 2008 will be held shortly.

**RECONCILIATION REPORT**  
**NOVEMBER 2008**

ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque	1-0100	Operating Account		
Account:				
Date of Bank	30/11/2008			
Statement:				
Reconciled				
Cheques				
84127895	1/11/2008	Worldwide Printing		\$52.00
84127938	1/11/2008	Worldwide Printing		\$59.00
84127975	1/11/2008	Worldwide Printing		\$59.00
84131011	1/11/2008	Worldwide Printing		\$955.00
84131156	1/11/2008	Telstra		\$33.39
84131196	1/11/2008	Snap Printing		\$150.00
84131236	1/11/2008	Australia Post		\$20.85
SC281108	3/11/2008	Merchant Fee		\$132.41
SC281108	3/11/2008	Account Service Fee		\$15.00
87411047	7/11/2008	Peter Broelman Reimbursement Postage		\$47.60
87790513	7/11/2008	James Foley Reimbursement Flights		\$701.00
87790584	7/11/2008	Dorry Kordahi Management		\$1,061.50
88509578	7/11/2008	Snap Printing		\$22.00

Internet	7/11/2008	Observatory Holiday Apartments Coffs		\$145.00
89100019	9/11/2008	Jules Faber Reimbursement (Float)		\$200.00
8/158509	13/11/2008	Peter Broelman Reimbursement postage		\$30.05
81290044	13/11/2008	Vidas Club Clothing T-Shirts		\$489.50
81294254	13/11/2008	Australia Post		\$1,636.85
81294487	13/11/2008	Central Victorian Office Supplies		\$50.12
81294623	13/11/2008	Central Victorian Office Supplies		\$20.74
81294959	13/11/2008	Central Victorian Office Supplies		\$18.70
81299184	13/11/2008	Jules Faber Reimbursement Stanleys 2008		\$261.00
81571477	13/11/2008	Jules Faber Reimbursement Stanleys 2008		\$50.00
81581704	13/11/2008	Jules Faber Reimbursement PPP		\$150.00
83690948	14/11/2008	Novotel Coffs Harbour		\$4,000.00
83694017	14/11/2008	Bendigo City Framers		\$122.10
83731354	17/11/2008	Jules Faber Reimbursement		\$135.00
0	18/11/2008	Steve LIFE Panozzo		\$165.00
84649618	19/11/2008	Novotel Coffs Harbour		\$5,000.00
85413728	20/11/2008	Novotel Coffs Harbour		\$1,000.00
85413740	20/11/2008	Novotel Coffs Harbour		\$1,113.20
89250725	20/11/2008	Novotel Coffs Harbour		\$3,954.50
1452	23/11/2008	Northland Bus Company Coffs Harbour		\$1,350.00
80423132	27/11/2008	Sound One Pty Ltd (Jon English)		\$292.00
80423287	27/11/2008	Rolf Heimann Reimbursement		\$340.00
		Total:	\$0.00	\$23,832.51
Reconciled				
Deposits				
5563986	30/10/2008	Visa Payment; Roger LIFE Fletcher Stanleys 2008	\$440.00	
5563987	30/10/2008	Visa Payment; Mick LIFE Horne Stanleys 2008	\$330.00	
5563989	30/10/2008	Visa Payment; Helen Kemsley Stanleys 2008	\$330.00	
5563990	30/10/2008	Visa Payment; Stephen Price Stanleys 2008	\$330.00	
5563991	30/10/2008	Visa Payment; Anton Emdin Stanleys 2008	\$165.00	
5563992	30/10/2008	Visa Payment; Grant Brown Stanleys Conference 2008	\$55.00	
CR000654	30/10/2008	Visa Payment; Neil Matterson Membership 08/09	\$137.50	
CR000655	30/10/2008	Mastercard Payment; Lee Sheppard/Zona M Tan-Sheppard Stanleys 2008	\$275.00	
CR000723	30/10/2008	CHQ Payment; Lindsay LIFE Foyle Stanleys 2008	\$110.00	
CR000724	30/10/2008	CHQ Payment; Watson, Luke Stanleys 2008	\$165.00	
IE281108	3/11/2008	Credit Interest	\$4.56	
CR000664	4/11/2008	CHQ Payment; Joe and Jeanette Panozzo Stanleys 2008	\$440.00	
CR000665	4/11/2008	CHQ Payment; Hec Goodall Stanleys 2008	\$165.00	
CR000666	4/11/2008	CHQ Payment; William Ryan Stanleys 2008	\$385.00	

CR000667	4/11/2008	Mastercard Payment; Ross, Wayne Stanleys 2008	\$275.00
CR000668	4/11/2008	Visa Payment; Monty LIFE Wedd Stanleys 2008	\$550.00
CR000669	4/11/2008	Mastercard Payment; Simon Schneider Stanleys 2008	\$165.00
CR000670	5/11/2008	CHQ Payment; David Gray Membership 08/09	\$66.00
CR000671	5/11/2008	Visa Payment; Ramise Stanleys 2008	\$330.00
CR000672	5/11/2008	Mastercard Payment; James Foley Stanleys 2008	\$165.00
CR000673	5/11/2008	Mastercard Payment; Rhonda Mitchell Stanleys 2008	\$220.00
CR000674	5/11/2008	CHQ Payment; Matthew Adams Stanleys 2008	\$110.00
CR000686	6/11/2008	DD Payment; Chris Barr Part Payment Membership 08/09	\$125.00
CR000675	7/11/2008	CHQ Payment; Phillip Judd Stanleys 2008	\$330.00
CR000676	7/11/2008	Visa Payment; Judy Nadin Stanleys 2008	\$330.00
CR000677	7/11/2008	Mastercard Payment; Chris Barr Stanleys 2008	\$165.00
CR000678	7/11/2008	Mastercard Payment; Peter De Haan Stanleys 2008	\$220.00
CR000679	7/11/2008	Mastercard Payment; Peter Sheehan Stanleys 2008	\$220.00
CR000680	7/11/2008	CHQ Payment; Mark Knight Membership 08/09 (Part Payment)	\$125.00
CR000681	7/11/2008	Mastercard Payment; Craig Hilton Stanleys 2008	\$275.00
CR000682	7/11/2008	CHQ Payment; George Haddon Stanleys 2008	\$385.00
CR000684	7/11/2008	DD Payment; James Foley WA Weekender	\$71.20
CR000685	7/11/2008	DD Payment; The Daily Telegraph Stanleys Sponsorship	\$3,850.00
CR000683	10/11/2008	Mastercard Payment; Peter McAdam Stanleys 2008	\$165.00
CR000689	10/11/2008	DD Payment; Gary Clark Stanleys 2008	\$330.00
CR000691	12/11/2008	DD Payment; Mark Knight Membership 08/089	\$12.50
CR000687	13/11/2008	CHQ Payment; John LIFE Thorby Stanleys 2008	\$440.00
CR000688	13/11/2008	Mastercard Payment; Paul Zanetti Stanleys 2008	\$275.00
CR000692	14/11/2008	CHQ Payment; Mark Knight Stanleys 2008	\$220.00
CR000694	14/11/2008	Visa Payment; Steve LIFE Panozzo Stanleys 2008	\$165.00
CR000695	14/11/2008	Payment; David McArthur Membership 08/09	\$137.50
CR000696	14/11/2008	Mastercard Payment; Stuart Hale Stanleys 2008	\$110.00
CR000697	14/11/2008	Mastercard Payment; John Spooner Stanleys 2008	\$330.00
CR000718	14/11/2008	Visa Payment; Jason Chatfield Stanleys 2008	\$275.00
CR000690	15/11/2008	DD Payment; Pat Campbell Membership 08/09	\$137.50
CR000693	17/11/2008	Mastercard Payment; Geoff Richardson Membership 08/09 & Stanleys 08 Balance	\$237.50
CR000698	17/11/2008	Visa Payment; Tom Hamilton-Foster Stanleys 2008	\$275.00
CR000719	17/11/2008	DD Payment; David Rowe Membership 08/09	\$137.50
CR000720	17/11/2008	Payment; Judy Nadin Stanleys 2007 (original payment debited)	\$400.00
CR000721	17/11/2008	CHQ Payment; Wayne Herbert Membership 08/09	\$66.00
CR000699	18/11/2008	DD Payment; Matthew Golding Membership 08/09	\$137.50
CR000700	18/11/2008	DD Payment; Jeremy Goodchild Membership 08/09	\$66.00

**ACA BOARD MEETING**

**11/11/082**

CR000712	19/11/2008	DD Payment; Peter Marshall Membership 08/09	\$66.00	
CR000713	19/11/2008	DD Payment; Haar, Greg Membership 08/09 Part Payment	\$60.00	
CR000711	24/11/2008	DD Payment; The Herald and Weekly Times Sponsorship Stanleys 2008	\$5,500.00	
CR000709	25/11/2008	DD Payment; Peter Broelman Auction Purchase	\$600.00	
CR000710	26/11/2008	DD Payment; Igor Spajic Membership 08/09 Thankyou!	\$66.00	
GJ000002	30/11/2008	Out of Balance \$217 from Reconciliation 30/11/08	\$217.00	
		Total:	\$21,735.26	\$0.00
Outstanding				
Cheques				
1408	14/12/2007	Warilla Bowls & Rec Club		\$90.00
1409	14/12/2007	Crows Nest Picture Framing		\$400.00
0	14/11/2008	Jason Chatfield (incorrect credit card number)		\$275.00
CASH	20/11/2008	Jim Bridges Reimbursement for printing costs		\$80.00
1451	21/11/2008	Smile Productions (Mullets on Tour)		\$330.00
81651814	29/11/2008	Mick Horne Reimbursement (Stanleys general admin)		\$108.00
81651840	29/11/2008	Worldwide Printing		\$1,590.00
81651942	29/11/2008	Central Victorian Office Supplies		\$38.50
81651983	29/11/2008	Telstra		\$39.33
81655027	29/11/2008	Central Victorian Office Supplies		\$80.21
81655052	29/11/2008	Keena Jordan and Associates Auditor Payment		\$550.00
81655089	29/11/2008	Crawfords Casting		\$1,023.00
81678519	29/11/2008	My Conference		\$95.04
81678537	29/11/2008	My Conference		\$56.59
81678601	29/11/2008	Hotmix Sound (Stanleys 2008 sound magician)		\$550.00
		Total:	\$0.00	\$5,305.67
Outstanding				
Deposits				
CR000701	27/11/2008	CASH Payment; Raffle Sales	\$710.00	
CR000702	27/11/2008	CASH Payment; Raffle Sales	\$30.00	
CR000703	27/11/2008	CASH Payment; Rigby, Peter	\$220.00	
CR000714	30/11/2008	CASH Payment; Lynton Price Conference Bag Purchase	\$30.00	
		Total:	\$990.00	\$0.00
Reconciliation				
			MYOB Balance on	\$11,485.30
			30/11/2008:	
			Add: Outstanding Cheques:	\$5,305.67
			Subtotal:	\$16,790.97
			Deduct: Outstanding	\$990.00
			Deposits:	

Expected Balance on Statement: \$15,800.97

--