



AUSTRALIAN CARTOONISTS' ASSOCIATION
Board Meeting
Telephone Conference Linkup – 7.00pm (Sydney Time)
Thursday, 16th August 2007

MINUTES

1. Present

Peter Broelman (Chair), Kerry-Anne Brown (Minutes), Grant Brown, Mick Horne, Rolf Heimann, Jason Chatfield, Dave Allan and Paul Batey.

1.1 Peter McAdam by invitation to address Stanleys progress report.

2. Apologies

Nil Received.

3. Confirm Minutes from Previous Meeting

MOTION: That, the Minutes from the Previous Meeting dated July 2007 be accepted as a true representation of that meeting.

Moved: Jason Chatfield

Seconded: Mick Horne

CARRIED.

4. Matters Arising from Previous Minutes

4.1 Stanley Awards Sub Committee – Power Point Presentation

James Kemsley has volunteered to produce the Keynote presentation for the Stanleys. He will be assisted by Jed Kemsley, Peter Broelman and Jason Chatfield.

4.2 New Matilda Sponsorship

New Matilda has agreed to sponsor the Exhibition's transport costs.

4.3 ACA Website Development

A preview has been disseminated to the Board for consideration. Feedback has been great. Establishing the optimal way to illustrate Member's works.

4.4 Venue Tenders

Proposal being formed to hold Stanleys in Coffs Harbour in 2008. Will send copies to the Board when it has been received for consideration.

4.5 Resignation of VP Queensland

It was with regret that the Board accepted the resignation of Sean Leahy. The President, on behalf of the Board and its Members, extended his sincere gratitude to Sean for the time and commitment he so readily gave. A replacement will be sought shortly.

5. Correspondence

5.1 Incoming

Nil Received.

5.2 Outgoing

Nil Received.

MOTION: That the Incoming and Outgoing Correspondence be Received and Noted.

Moved: Jason Chatfield

Seconded: Grant Brown

CARRIED.

6. Reports

6.1 President's Report

It's been a busy month highlighted with the Year Book compilation having been completed. The tally thus far for 2007 is as follows:

Comic Strip	30
Caricature	25
Digital Illustration	9
Editorial/Political	44
General Illustration	10
Humorous Illustration	27
Single Gag	21

Two categories, Digital Illustration and General Illustration remain cause for concern with the low numbers of submissions from the membership. However the total number of submissions is on par with the 2006 Stanleys. A CD has been posted to Jason Chatfield who will compile the Year Book. Peter Broelman will chase up advertisements from our Stanley sponsors and additional corporate supporters who have taken out advertisements in previous Year Books.

I would like to thank Sean Leahy for his service as Queensland Vice President.

With regards to the Stanleys I am confident that the Wollongong Stanleys will be a success. The Behind the Lines Exhibition at the Wollongong City Gallery will proceed with the ACA footing the transportation bill between Canberra and Wollongong to the tune of \$1686.04. I am hopeful that we will be able to secure a sponsor to offset this cost.

The Age, regrettably, has not renewed sponsorship of The Stanleys. Sponsorship of the Gold Stanley has been taken up by the Herald Sun in 2007. Viscopy has increased their support and has filled the Herald Sun's former sponsored category. All Stanley Awards are sponsored this year.

The Sponsored categories are as follows.

Gold Stanley	Herald Sun
Jim Russell Award	Not sponsored
Caricature	The Australian
Comic Strip	The Daily Telegraph
Digital Illustration	Wacom
Editorial/Political	The Sydney Morning Herald
General Illustration	Viscopy
Humorous Illustration	Corel
Single Gag	Thomson Education Direct

Lindsay Foyle has approached The Australian to conduct the Bill Mitchell Award in 2007. There has been no confirmation.

- 6.2 Treasurer's Report
The Treasurer's Report in full, is annexed to these Minutes.
MOTION: That the Treasurer's Report as annexed to these Minutes be Received and Accepted.
Moved: Mick Horne
Seconded Rolf Heimann
CARRIED.
- 6.3 Membership Secretary's Report
Full membership has been approved for Phillip Judd, up from Associate membership, and I guess he is in the process of paying the difference.

George Webster has been informed of his approval for Full membership, and I guess he is in the process of paying.
- 6.4 VP Western Australia
Nil to report.
- 6.5 VP Victoria
We just had a successful meeting attended by 35, at a theatre in Hawthorn, where we showed a film about George Haddon who was presented with a smock, we welcomed David Rowe as guest of honour. Our "doodle theme" for the night was "Welcome to Melbourne". We projected David Rowe's work which I had transferred to Powerpoint and he gave a much appreciated talk about his career and way of working. We drew prizes from a hat - the one who got the Hook from a Geoff Hook cartoon won a bottle of wine. Jon Kudelka - apparently a non-drinker, won and passed the prize on! The other prize was the Haddon signature drawn from a Haddon cartoon - and George agreed to caricature the winner. We projected his work onto the big screen as he worked, and filmed as well as he drew the Grant's little daughter Taeah. Jim Bridges had prepared display panels with large photocopies of the work of Rowe, Haddon and Leigh Hobbs. Prospective new members had been invited and attended (Mimmo Cozzolino and Con Aslanis). Russ Radcliffe from SCRIBE attended as well and we tried to cement our relationship with him. We promoted their Howard book (Man of Iron). Among other things projected onto the big screen were cartoons to be displayed in Bali which I also put into Powerpoint. I will be attending that festival starting on August 15th and strengthen our contact with Indonesian cartoonists with a view towards important joint events.
Future plans: The Victorian committee will meet in September and plan (among other things) for an animation-oriented event, where we'll show the NSW Butchers of Celluloid stuff and our own modest animation efforts. I'll also be bringing cartoon info from Indonesia. Filming of members and showing of these films to be continued.
The poster of animals is well underway and will be sent on to Broels in a couple of days (I'll still have to try to get a Nicholson included). The suggested charity was the RSPCA, hence the theme Animals. It already looks great.
Victorians, though unable to attend the Kemsley event, will send a contribution. So far pledged: \$100 from Vane Lindesay, \$200 from Rolf Heimann. Grant Brown will represent us in Sydney.

- 6.6 VP South Australia
SALA (South Australian Living Artists) exhibition is under way with two local papers involved. A mural has been completed in a walkway off the main street of Aldgate. It consist of cartoons by 9 ACA cartoonists depicting 30 local businesses. Reaction so far has been great. The exhibition was opened last Friday.
- 6.7 VP New South Wales/ACT
The last social was held in June at the Aurora hotel with a fairly healthy turnout. Sponsorship of the BTL exhibition in Wollongong is being sought from New Matilda, no confirmation yet. Next social is due towards the end of September, I'll canvas members for some ideas. Jean Plantu from Le Monde visited Australia and Warren Brown, Bruce Petty, Patrick Cooke, Ward O'Neill and I attended a dinner at the French Embassy to have a chat.
- 6.8 VP Queensland/NT
Nil to Report.
- 6.9 Stanley Awards Sub Committee
Consideration must be made in relation to Audio Visual/Sound
ACTION: Item to be placed on next Agenda for further discussion.

Peter has emailed Paul regarding the possibility of New Matilda sponsoring the Bill Mitchell Award. Nil response received to date.

MOTION: That the above Reports be Received and Noted.
Moved: Jason Chatfield
Seconded: Mick Horne
CARRIED.

7. General Business

- 7.1 Stanley 2007 – Ticketing, Conference, Auction and General Matters
Ticketing process strategy to be formulated between Kerry Anne and Grant Brown and Mick Horne.
- 7.2 Stanley Voting Procedures/ Forms
It was advised that procedures have been strengthened in lieu of last years ultimate deadline confusion. Additionally ballot forms will be numbered and will continue to be administered by KPMG.
Discussion regarding different forms of numbering.
It was decided that the conventional ballot numbering system would be most suitable.
- ACTION: Peter Broelman to speak to representative at KPMG to ascertain the most reliable numbering system for the voting forms.**

8. Next Meeting

The Next Meeting will be by telephone link up on Thursday, 13th September 2007 at 7pm (Sydney Time).

9. Meeting Close

With there being no further Business, the Meeting was declared Closed at 8.35pm.

Certified:

Peter Broelman
PRESIDENT 24/09/07

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ATTACHMENT 6.2
Treasurer's Report

Operating Account \$26,108.39 as at 12/07/07

Outstanding Invoices

Eaglehawk Post Office (July)	\$108.45
VIC/TAS Petty Cash Reimbursement	\$105.74
TOTAL OUTSTANDING INVOICES	\$214.19

We see the implementation of the Petty Cash Accounts for the States. Vic/Tas and WA are the first to be reconciled (see attachment).

Petty Cash Expenditure may be perused at anytime at the request of a Member. Therefore, a full detailed Petty Cash Expenditure Form (as sent by email) must be submitted together with original receipts. In the event of Claims being submitted without evidence (ie. Receipts), payments will be made at the discretion of the Treasurer. In the event of a dispute, the President will have the final say. We are accountable.

Membership Fees are steadily coming in. Statements have been posted as a reminder to those whom have not paid which proves to be quite effective as we have had payments since the mail out.

Financials for 2006/07 have been submitted to the Auditor and should be available for endorsement at the next Board Meeting.

SEE RECONCILED ACCOUNTS HEREUNDER FOR DETAILED INFORMATION

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RECONCILIATION REPORT DATED 31/07/07 (JULY)
OPERATING ACCOUNT

ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account: 1-0100		Operating Account		
Date of Bank Statement:	31/07/2007			
Reconciled Cheques				
SC300707	2/07/2007	Merchant Fee		\$12.00
SC300707	2/07/2007	Account Service Fee		\$17.10
SC300707	4/07/2007	Pierre's Cheque Bounced		\$125.00
78566139	12/07/2007	Australia Post		\$631.30
4928266	14/07/2007	Peter Broelman (Postage)		\$30.65
79767079	16/07/2007	Australian Taxation Office		\$543.00
79767183	16/07/2007	Telstra		\$48.50
DD	17/07/2007	Snap Printing		\$31.69
0	30/07/2007	Rolf Heimann Reimbursement (Token Payment)		\$200.00
0	30/07/2007	VIC/TAS Petty Cash Reimbursement (Vane Lindesay Manuscript)		\$110.00
0	30/07/2007	Grant Brown Reimbursement (Eaglehawk Post Office)		\$119.20
0	30/07/2007	Jason Chatfield Reimbursement (WA Xmas Function)		\$237.41
0	30/07/2007	VIC/TAS Petty Cash Reimbursement (Projector/General)		\$2,284.60
74973109	30/07/2007	Grant Brown Reimbursement (Printing Costs/Conference Call/Paper)		\$417.46
		Total:	\$0.00	\$4,807.91
Reconciled Deposits				
IE300707	2/07/2007	Bank Interest	\$29.51	
CR000282	3/07/2007	Tom Jellett Membership 07/08 Full	\$137.50	
CR000283	3/07/2007	Peter Marshall Membership 07/08	\$60.00	
CR000284	3/07/2007	Evelyn Faye Alpersteint Membership 07/08	\$60.00	
CR000285	3/07/2007	Ian McCallt Membership 07/08	\$137.50	
CR000286	3/07/2007	Gavin Aunghant Membership 07/08	\$125.00	
CR000299	4/07/2007	Craig Hilton Membership 07/08 Full	\$137.50	
CR000319	4/07/2007	Mark Guthrie Membership 07/08	\$137.50	
CR000320	4/07/2007	UNKNOWN PAYMENT	\$125.00	
CR000298	11/07/2007	David Gaskill Membership Senior O/S	\$125.00	
CR000301	12/07/2007	Peter McMullin Membership 07/08 Full	\$137.50	
CR000302	16/07/2007	David Fletcher Membership 07/08 Full O/S	\$125.00	
CR000303	16/07/2007	Grant Brown Membership 07/08 Full	\$125.00	

CR000321	16/07/2007	Judy Nadin Membership 07/08	\$137.50	
CR000318	18/07/2007	Gary Clark Membership 07/08	\$137.50	
CR000317	19/07/2007	Keast, Steve Membership 07/08 - WELCOME!	\$176.00	
CR000322	20/07/2007	UNKNOWN PAYMENT	\$137.50	
CR000304	23/07/2007	Greg Smith Membership 07/08 Full	\$137.50	
CR000305	23/07/2007	Dave Emerson Membership 07/08	\$55.00	
CR000306	23/07/2007	Chris Kelly Membership 07/08	\$125.00	
CR000307	23/07/2007	Alexander Lubanski Membership 07/08	\$60.00	
CR000316	23/07/2007	Herald and Weekly Times Sponsorship Gold Stanley 2007	\$5,500.00	
CR000314	26/07/2007	Colin Wicking Membership 07/08	\$137.50	
CR000315	26/07/2007	Michelle Baginski Membership 07/08	\$66.00	
CR000308	30/07/2007	John Allison Membership 07/08	\$137.00	
CR000309	30/07/2007	Rolf Heimann Membership 07/08	\$55.00	
CR000310	30/07/2007	Brendan Boughen Membership 07/08 Assoc.Gen	\$60.00	
		Total:	\$8,383.51	\$0.00
Reconciliation				
			MYOB Balance on 31/07/2007:	\$25,631.02
			Add: Outstanding Cheques:	\$0.00
			Subtotal:	\$25,631.02
			Deduct: Outstanding Deposits:	\$0.00
			Expected Balance on	\$25,631.02
			Statement:	

**RECONCILIATION REPORTS – PETTY CASH
VICTORIA/TASMANIA 31/07/07 (JULY)**

Cheque Account: 1-0150		VIC/TAS Petty Cash Acc			
Date of Bank Statement:	31/07/2007				
Reconciled Cheques					
0	30/07/2007	Vane Lindesay Reimbursement		\$110.00	
0	30/07/2007	Rolf Heimann Reimbursement		\$2,284.60	
		Total:		\$0.00	\$2,394.60
Reconciled Deposits					
0	30/07/2007	VIC/TAS Petty Cash Reimbursement		\$110.00	
0	30/07/2007	VIC/TAS Petty Cash Reimbursement		\$2,284.60	
		Total:		\$2,394.60	\$0.00
Reconciliation					
				MYOB Balance on 31/07/2007:	\$750.00
				Add: Outstanding Cheques:	\$0.00
				Subtotal:	\$750.00
				Deduct: Outstanding Deposits:	\$0.00
				Expected Balance on Statement:	\$750.00

**RECONCILIATION REPORTS – PETTY CASH
WESTERN AUSTRALIA 31/07/07 (JULY)**

	ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account:			1-0154	WA Petty Cash Acct	
Date of Bank Statement:		31/07/2007			
Reconciled Cheques					
	DD	29/07/2007	Jason Chatfield Reimbursement		\$237.41
			Total:	\$0.00	\$237.41
Reconciled Deposits					
	0	30/07/2007	WA Petty Cash Reimbursement	\$237.41	
			Total:	\$237.41	\$0.00
Reconciliation					
				MYOB Balance on 31/07/2007:	\$750.00
				Add: Outstanding Cheques:	\$0.00
				Subtotal:	\$750.00
				Deduct: Outstanding Deposits:	\$0.00
				Expected Balance on Statement:	\$750.00

END OF REPORT.