

**AUSTRALIAN CARTOONISTS' ASSOCIATION**  
**Board Meeting**  
**Telephone Conference Linkup, 8.00pm (ESDST Time)**  
**Friday, 24<sup>th</sup> April 2009**

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# MINUTES

## Recording Acknowledgement

*Jules advised that the Meeting is recorded in accordance with Motion 09/004 and becomes Public Record. Those present, when called upon, acknowledged their consent and acceptance of the recording.*

Meeting Opened at 8.07pm.

1. **Present**

Jules Faber, Peter Broelman, Grant Brown, Simon Kneebone, Mick Horne, Paul Zanetti, Steve Panozzo, Roger Fletcher, Kerry-Anne Brown.

2. **Apologies and Leave of Absence**

Jason Chatfield (inflexible work commitment)  
Rolf Heimann (inflexible work commitment)

*8.10pm – Steve Panozzo enters Meeting.*

3. **Confirm Minutes from Previous Meeting**

**MOTION:** That the Minutes of Meeting held in February 2009 be accepted as a true representation of that Meeting.

**Moved:** Grant Brown

**Seconded:** Mick Horne

**CARRIED.**

**09/016**

4. **Declarations of Interest and Conflict of Interest**

Nil recorded.

**Matters Arising from Previous Minutes**

5.1 NSW State Library

Steve Panozzo advised that the Art House exhibition schedule is booked until July 2010.

**Action: Steve Panozzo to commence co-ordination of an ACA exhibition in the new year.**

Item heldover until April 2010.

5.2 Promotional Committee

Deferred to Item 7.10.

- 5.3 25<sup>th</sup> Anniversary Book Project Team  
**Action: Chairman of SOC09 to co-ordinate the production of an “Inkspot” style magazine that incorporates the menu, reflecting the last 24 years of the Stanleys with extracts from this years Year Book to be included for the “25<sup>th</sup>” year. A sample of which is to be submitted to the Board for final approval.**
- 5.4 Fraudulent Online Membership Applications  
There have been cases of fraudulent online membership applications received and this adds to the already busy workload of the Treasurer, Membership Secretary and Mick Horne. To identify genuine applications, a telephone call would be made to the applicant prior to processing.  
Peter stated that he is extremely busy with his personal workload and would sometimes, require help with this task.  
**Action: Grant Brown to assist the Membership Secretary with the processing of Membership Applications by sending out Membership Packs at the time of Invoice.**
- 5.5 Supanova 2009  
Steve Panozzo reported that he had not known he was to check the cost of the booth for Supanova and would do so.  
It was noted that Sydney Supanova would be held on 27<sup>th</sup> June.  
The Board was advised that the next Board Meeting would be 12<sup>th</sup> June and therefore a decision must be made long before this to ensure everything was co-ordinated.  
**Action: (1) Steve to establish what the cost of the booth is and report as soon as practicable.**  
**(2) Board, by email, decide on whether to participate at Supanova Sydney.**

Summary of Attendance at Supanova Melbourne and Brisbane

The Objects of the ACA Constitution are (in relation to Supanova):

*2.1 To improve the standing of cartoonists, provide a link between them and to stimulate public interest in cartooning.*

*2.3 To promote, either alone or in conjunction with any other persons or Associations or Corporations approved by Board such functions as may be proper to achieve the objects and augment the funds of the ACA.*

*2.5 To publish books, pamphlets or other material when feasible to promote the objects of the ACA.*

*2.9 To do all such acts as may be incidental or conducive for the attainment of the above objects of the ACA.*

As a promotional vehicle, Supanova helps the Board in achieving its mandate to meet the Objects during its term of office, specifically Items 2.1, 2.3, 2.5 and 2.9 as listed above.

**Melbourne** – Jim Bridges together with the Browns manned the booth on Day One (the busiest out of the two day event). Jim was to man the booth on Day Two but due to an unforeseen work commitment, could not. This saw caricaturists on Day Two handling any questions directly.

500 promotional brochures were printed and all were handed out 'upon request' (with the exception of a handful (ie. 5)) on Day One. A very limited amount was handed out on Day Two (approximately 50). This is quite reasonable considering most of the attendees on Day Two are returnees.

Caricaturists were placed on a two hour rotation with each receiving an honorarium from the \$800 allocation.

The only expense for Melbourne was in fact the honorarium which was \$700 as the last two hour caricature block could not be filled.

The WACOM tablets again drew attention when Jason Chatfield and Grant Brown demonstrated.

Attendee figures 8,200.

**Brisbane** – Jules Faber manned the booth on both days and was the lone caricaturist.

Due to the floods, merchandise was not received prior to Jules' departure from NSW.

Printed brochures were distributed upon request.

The expenses incurred were the honorarium of \$800, \$240 travel and food expenses, \$167 for printing.

Attendee figures hit 15,100.

5.6 Stanley Awards NSW 2009

Deferred to Item 7.9.1.

6. **Correspondence**

General correspondence received seeking contact information of members, history of cartoons, invitations and promotional events.

7. **Reports**

7.1 President's Report

The last two months have been busy with the fielding of general correspondence and phone calls.

I was required to attend Supanova Brisbane at short notice as a result of having no ACA representation. It was extremely busy but exceeded the ACA's objects in terms of promotion of the ACA.

My first President's Night gave me an opportunity to socialize with our members and their guests in a very relaxed atmosphere. The attendance figures were disappointing, approximately 25, but this is due to the night being held during the Easter Weekend. Thanks to Steve Panozzo for co-ordinating this event.

Actively involved in the Stanleys Organising Committee 2009, this will continue to be my priority over the coming weeks.

7.2 Treasurer's Report

As at 10am on 24<sup>th</sup> April 2009 the Operating Account is \$11,877.94CR.

Expenses since the March reconciliation have included:

Victorian Chapter Bushfire Appeal Donation \$1400 (income of \$1400 offset this).

\$911 to reimburse ACA Credit Card for Melbourne Supanova expenses and promotional products.

President's Dinner \$350.88.

Standard invoices such as Australia Post \$655.65, Webpage renewal 09/10 \$362 and 10/11 \$362, Telstra \$29.72, smocks \$165.

The membership income stream should commence in May with the release of Invoices at the end of April. This should see a steady flow of income, replenishing the Operating Account between now and when Sponsorship for the 2009 Stanleys is received.

The Treasurer must be consulted before spending personal money on ACA expenses as reimbursement is not automatically guaranteed.

**MOTION: That the Treasurer's Report as annexed to these Minutes be Received and Accepted.**

**Moved: Peter Broelman**

**Seconded Mick Horne**

**CARRIED.**

**09/017**

7.3 Membership Secretary's Report**Membership Numbers**

As of 23 April, 2009

Life Members - 18

Full Members - 141

Associate Members - 41

Total - 200

There are 4 pending applications for associate membership through the ACA website.

Lapsed members - there are approximately 25 lapsed full members. Mark Knight has agreed to pen a generic letter on behalf of the ACA to encourage them to rejoin come June 1.

7.4 VP Western Australia

The major event we've had here this year was the cartoon exhibition which ran for over 4 weeks at the Ellenbrook Gallery. It received a lot of interest, and several members sold some of their work there. It was good exposure for the ACA.

This successful exhibition was totally organised by James Foley, who was supported by some of our Perth members. James set up the whole event, and worked in with the Gallery owners in coordinating the collecting, delivering, hanging, opening night, and dismantling.

A very big job which consumed a lot of his time and effort, and had him doing many long trips between his home in Fremantle and Ellenbrook.

He finished the event by composing a very nice letter of thanks (on ACAs behalf) to the Gallery.

James has also spent time in organising coffee mornings locally for our informal meetings, and putting out informative emails to the Perth membership.

James has done all the above on my behalf, as I've had no spare time recently and have been unable to put any effort into local ACA activities due to high priority family matters.

I thank James for all the support he has given me and the ACA, and only wish we had more like him in our organisation. Without his organising skills and keenness, it would have been very quiet here on the Perth ACA scene.

After such a good start to the year, I feel we should take a deep breath now, and settle down to the occasional gathering around a coffee cup or two, and see what ideas we can come up with for the future.

#### 7.5 VP Victoria

On February 27th Victorian cartoonists raised \$1400 with live cartooning at Federation Square for the bushfire appeal and are following it up with a sale of cartoons starting on May 25<sup>th</sup>, mainly due to the efforts of George Haddon, who also engaged in a number of additional events to raise money. Framing is underway. Venue: The Block Arcade. Opening: May 25<sup>th</sup>, for one week.

There were 35 people attending our regular meeting in February, making it uncomfortably crowded, so a new venue was chosen: The Retreat Hotel in Abbotsford. First meeting there was on April 7th, with 20 people turning up. A number had attended Melbourne supanova and reported favorably on it. The general opinion was that caricaturists must charge for their work there, to offset expenditure, but ACA participation was judged to be a very good thing.

Victorian cartoonists are contributing to STRIP, through a specially formed committee, cartoons are to be displayed on a large billboard, sponsorship having been obtained. Website: [www.stripbillboard.com](http://www.stripbillboard.com)

The Melbourne Press Club honoured cartoonists Geoff Hook and posthumously WEG with an award. (Due to the \$160 cost only a few members turned up). George Haddon made the presentation.

On May 5<sup>th</sup> Victorian cartoonists will meet at the Jewish Museum in a specially organised viewing of Jewish cartoons.

Vane Lindesay organized a meeting at the Victorian State Library to view cartoon treasures from their archives, on June 2<sup>nd</sup>. As customary, cartoonists are encouraged to donate a piece of their own work. This event will count as a regular meeting, with interested members getting together at a restaurant after the show. Interstate visitors, as always, welcome.

Members Jason Chatfield and Michelle Baginsky had gigs at the Melbourne Comedy Festival, and enough fellow-cartoonists got together for a discounted group booking.

The 4th meeting of the year will again be at The Retreat, 28th July. Featured cartoonist and theme: Steinberg.

- 7.6 VP South Australia/NT  
The core group of 6-8 members has continued to meet at the regular Coffee mornings each Friday. Discussions continue on possible activities etc. John Martin will hold his etching workshop in the spring.  
Michael Atchison's funeral was held on Saturday 21st February. Many ACA members and artists and illustrators from the Adelaide papers attended, and afterwards gathered at Michael's and Olga's home.  
Simon Kneebone  
Calendar of SA/NT group events:  
Weekly:  
Fridays 10.30- 12.00 am Café Tranquillo, Stirling main street, Adelaide. Informal gathering.  
Annual:  
'Not the Stanleys' dinner, The Stanleys weekend in November.  
Dates to be determined:  
A weekend meeting for all members  
Etching workshop (John Martin)
- 7.7 VP New South Wales/ACT  
Despite being held on Easter weekend, the 2009 President's Night yielded 20 attendees, which while a tight-knit group, included Bruce Petty - a nice surprise and proof that not all of cartooning's high-flyers are above enjoying great food and general bonhomie. The date was determined by Jules' availability - a President's Night without the President would have been a strange thing indeed.  
Thursday 23rd (i.e. last night) saw the launch of Christophe Granet's exhibition with around 20 attendees, albeit a different 20 people to the President's Night! If only both groups would turn up together...  
The next dinner is slated for 27 June (coinciding with *Supanova* weekend) with comic book artist Dave Gibbons as guest. The venue is still to be determined. In the meantime, coffee mornings are being organised for 5 May and 2 June.
- 7.8 VP Queensland  
With the exception of an email asking members what they want, the VP Queensland has not performed activity for February, March or April.  
No Report.

7.9 Stanley Awards Sub Committee

## 7.9.1 NSW 2009

Committee has been formed and approved by the Board (Motion 09/015), membership consists of Steve Panozzo, Jenny Hughes, Peter Broelman, Lindsay Foyle, Roger Fletcher, Jules Faber and Kerry-Anne Brown.

Dinner venue confirmed, contract signed and deposit paid.

Accommodation and Conference venue confirmed, contract signed and deposit paid.

Sponsorship proposal ready for distribution with first option to current sponsors.

Areas currently being pursued: additional sponsorship, guest confirmations, conference and MC.

Upon confirmation of sponsors and special guests, it's expected that pre-publicity will swing into action, which will be around mid-May. Initial focus will be on gloss and niche magazines (usually prepared 2 months in advance of publication), followed by planning of TV News-friendly public activities.

Peter Broelman is chasing newspapers but has found this difficult with changes to staffing.

**Action: Peter Broelman and Steve Panozzo to co-ordinate the first round release of the Sponsorship Proposal to current sponsors with a defined cut off date. A second round release to be undertaken with suggestions of suitable Sponsors garnished from the Board after the cut off date.**

7.10 Promotional Committee

Dave Allen is keen to be involved in Promotions Committee activities.

1) ACA postcard - is being planned to be sent to editors and publishers directing them to the ACA website. Peter Nicholson has agreed to allow the ACA to use one of his cartoons at no charge on the postcard.

2) ACA Website - Lee Sheppard has reviewed the current website and has written a working document on the development of [www.cartoonists.org.au](http://www.cartoonists.org.au) to suit the needs of members and the public at large. A formal report will be presented to the ACA Board at the next meeting.

3) State Chapter Events Calendar has been published to the Website.

**MOTION: That the Reports, with the exception of the Treasurer's Report, be accepted.**

**Moved: Peter Broelman**

**Seconded: Steve Panozzo**

**CARRIED.**

**09/018**

**8. Motions Carried in the Absence of Meetings**

MOTION: That the Sydney Convention and Exhibition Centre be selected as the Stanley Awards Dinner venue provider for 2009 and that the Novotel be selected as the Conference provider for 2009.

Moved: Steve Panozzo

Seconded: Rolf Heimann

CARRIED. 09/010

By Email: 14/02/09

MOTION: That Kerry-Anne Brown be authorised to go to Contract with the Sydney Convention and Exhibition Centre for the Stanley 2009 Dinner as per the Proposal and the Novotel for the Cartooning Conference as per the Proposal, signing on behalf of the Board, and that the Treasurer provide the minimum deposits to secure the said venues. Further, that Kerry-Anne Brown, on behalf of the Board, accepts the Sydney Convention and Exhibition Centre's generous Sponsorship Proposal.

Moved: Peter Broelman

Seconded: Steve Panozzo

CARRIED. 09/011

By Email: 14/02/09

MOTION: That, in accordance with Motion 09/009, the following persons be approved by the ACA Committee of Management (Board) for membership to the Stanley Organising Committee 2009: Jenny Hughes, Peter Broelman, Lindsay Foyle, Kerry-Anne Brown and Roger Fletcher.

Moved: Steve Panozzo

Seconded: Grant Brown

CARRIED. 09/015

By Email: 24/04/09

**9. General Business****9.1 Inkspot**

Peter Broelman reported that a 24 page Inkspot is just awaiting photographs from Steve Panozzo and it will be ready for publishing. It is a good mix this time around of industry articles including copyright and caricaturists using other peoples work to promote themselves. It will then go to Mick Horne for distribution.

**10. Next Meeting**

The Next Meeting will be held by telephone conference at 8.00pm EST on Friday, 12<sup>th</sup> June 2009.

**11. Meeting Close**

With their being no further Business, the Meeting was declared closed at 8.31pm.

**Jules Faber  
PRESIDENT**

# RECONCILIATION REPORT FEBRUARY 2009

**Australian Cartoonists' Association**

PO Box 318  
Strawberry Hills NSW 2012

**Reconciliation Report**

22/04/2009  
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ID#	Date	Memo/Payee	Deposit	Withdrawal
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Cheque Account: 1-0100 Operating Account  
Date of Bank Statement: 28/02/2009

**Reconciled Cheques**

0	2/02/2009	Unknown Payment reference 3		\$155.00
SC280209	2/02/2009	Merchant Fee		\$55.40
91420367	4/02/2009	VIC/TAS Petty Cash Reimburs		\$285.90
91420403	4/02/2009	VIC/TAS Petty Cash Reimburs		\$1,401.46
92829091	6/02/2009	WebDynamic		\$348.00
97205658	14/02/2009	Australia Post		\$14.14
97205662	14/02/2009	Telstra		\$31.03
90345480	19/02/2009	Novotel Darling Harbour		\$1,000.00
96059032	27/02/2009	Hosking, Chris		\$150.00
Total:			\$0.00	\$3,440.93

**Reconciled Deposits**

IE280209	2/02/2009	Credit Interest	\$0.21	
CR000750	18/02/2009	DD Payment; Peter Viska Me	\$66.00	
CR000751	19/02/2009	CHQ Reimbursement for overp	\$151.63	
CR000752	19/02/2009	CHQ Payment; Ross Bateup	\$137.50	
CR000753	19/02/2009	CHQ Payment; Vane LIFE Lin	\$55.00	
CR000755	19/02/2009	Visa Payment; Coffs Harbour	\$550.00	
CR000754	25/02/2009	Chq Payment; Nancy Beiman	\$125.00	
Total:			\$1,085.34	\$0.00

**Outstanding Cheques**

1408	14/12/2007	Warilla Bowls & Rec Club		\$90.00
1409	14/12/2007	Crows Nest Picture Framing		\$400.00
0	14/11/2008	Jason Chatfield		\$275.00
Total:			\$0.00	\$765.00

**Reconciliation**

MYOB Balance on 28/02/2009:	\$23,098.25
Add: Outstanding Cheques:	\$765.00
Subtotal:	\$23,863.25
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$23,863.25

# RECONCILIATION REPORT MARCH 2009

Australian Cartoonists' Association  
PO Box 318  
Strawberry Hills NSW 2012

## Reconciliation Report

22/04/2009  
6:59:23 PM

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ID#	Date	Memo/Payee	Deposit	Withdrawal
Cheque Account: 1-0100		Operating Account		
Date of Bank Statement: 31/03/2009				

### Reconciled Cheques

SC280209	2/03/2009	Merchant Fee		\$19.86
1454	3/03/2009	Ken Emerson Reimbursement		\$560.00
97749029	3/03/2009	SCEC Sydney Conference and		\$5,000.00
0	4/03/2009	Jules Faber Reimbursement		\$176.96
9727306	4/03/2009	SCEC Sydney Conference and		\$775.00
92301124	10/03/2009	Worldwide Printing		\$1,830.00
92302462	10/03/2009	My Conference		\$151.63
97766605	18/03/2009	Dorry Kordahi Management		\$367.90
97766735	18/03/2009	Dorry Kordahi Management		\$177.70
97766793	18/03/2009	Australia Post		\$367.90
97779081	18/03/2009	Telstra		\$33.45
0	27/03/2009	Supanova Melbourne		\$200.00
93967291	27/03/2009	Jules Faber Reimbursement		\$1,040.00
Total:			\$0.00	\$10,700.40

### Reconciled Deposits

IE280209	2/03/2009	Credit Interest	\$0.73	
CR000757	24/03/2009	VIC/TAS Members Donation to	\$1,400.00	
Total:			\$1,400.73	\$0.00

### Outstanding Cheques

1408	14/12/2007	Warilla Bowls & Rec Club		\$90.00
1409	14/12/2007	Crows Nest Picture Framing		\$400.00
0	14/11/2008	Jason Chatfield		\$275.00
Total:			\$0.00	\$765.00

### Reconciliation

MYOB Balance on 31/03/2009:	\$13,798.58
Add: Outstanding Cheques:	\$765.00
Subtotal:	\$14,563.58
Deduct: Outstanding Deposits:	\$0.00
Expected Balance on Statement:	\$14,563.58